



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		VIDYASAGAR KALA MAHAVIDYALAYA
• Name of the Head of the institution		Dr. P.K.U. Pillai
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		8788635687
• Mobile No:		9423605177
• Registered e-mail		info@vidyasagarartscollege.org
• Alternate e-mail		pkukp16@gmail.com
• Address		Khairi (Bijewada), Ramtek
• City/Town		Khairi, Ramtek
• State/UT		Maharashtra
• Pin Code		441106
2.Institutional status		
• Affiliated / Constitution Colleges		
• Type of Institution		Co-education
• Location		Rural
• Financial Status		UGC 2f and 12(B)

• Name of the Affiliating University		Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur			
• Name of the IQAC Coordinator		Dr. Sawan Dharmपुरiwar			
• Phone No.		9420960958			
• Alternate phone No.		9420960958			
• Mobile		9420960958			
• IQAC e-mail address		iqacvidyasagar@gmail.com			
• Alternate e-mail address		d.sawan10@gmail.com			
3.Website address (Web link of the AQAR (Previous Academic Year)		http://vidyasagarartscollege.org/cote_dor_import/admin/ckfinder/userfiles/files/20-21%20AQAR%20VKM.pdf			
4.Whether Academic Calendar prepared during the year?		Yes			
• if yes, whether it is uploaded in the Institutional website Web link:		http://vidyasagarartscollege.org/cote_dor_import/admin/ckfinder/userfiles/files/Ac_%20Calendar%2021-22%20%2B.pdf			
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.20	2018	03/07/2018	02/07/2023
6.Date of Establishment of IQAC			14/07/2018		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	0	Nil	Nil	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none">Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
<ul style="list-style-type: none">If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none">If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<ul style="list-style-type: none">Prepared plan of action for the current academic year for quality enhancement.Played crucial role in organizing Covid vaccination drive awareness workshop in the college.Initiated the process of raising NCC unit in the institution.Took initiative in organizing Sanskruti Kala Darshan cultural event as a part of Aazadi Ka Amrut Mahotsav programme.Initiated the process of starting PG courses in the institution.Played crucial role in organizing national webinars in the institution.Conducted collaborative educational activities under the cluster of college activity.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
To organize webinars of Social Science, Library Science & Physical Education Departments.	1. Webinar of social sciences (Sociology, History, Political Science) was organized on July 2021 2. Webinar of Library science and Physical Education Department was organized on July 2021	
To increase collaborative academic and co-curricular activities with other institutions.	Collaborative academic and co-curricular activities with other institutions were conducted. Two National Webinars and one state	

	level seminar were organized under the collaborative activities.
To establish new MoUs and Linkages with small scale industries for student's training and placement.	Four new MoUs and Linkages are established
To decorate the pathway of the institution.	Pathway of the institution is decorated by planting Ashoka trees and constructing carries on both the side of the pathway.
To organize Guest lectures for the students.	Online guest lecture series was organised for the students
To start NCC unit in the institution.	Application for raising NCC unit in the institution is sent to NCC Directorate, Govt. of Maharashtra on 05/03/22
To organize library orientation programme and book exhibition.	library orientation programme and book exhibition organized. Library department also organized online quiz competition on the occasion of National Reading Day.
To prepare academic calendar and form various committees and statutory Cells for the next academic session.	Prepared Academic calendar and formed various committees and statutory Cells for the academic session 2021-22
To organize Covid 19 vaccination camp for students with the help of local PHC.	Covid 19 vaccination camp for students was organized during 25 Oct. to 02 Nov. 2022 under Mission Yuva Swasth Mission.
To update Wi-Fi facilities in the college campus.	Wi-Fi facility is updated in the campus.
To increase the number of Professional Development activities / administrative training programmes for teaching and non-teaching staff members.	Online Faculty Development Programme on Professional Ethics was organised.
13. Whether the AQAR was placed before	Yes

statutory body?	
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
College Development Committee (CDC)	17/11/2022
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	08/02/2023
15. Multidisciplinary / interdisciplinary	
<p>Our college is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University. It follows the rules, regulations, syllabi and curriculum as prescribed by the parent university. We are committed to transform ourselves into a holistic multidisciplinary institution as per the new education policy. At present our institution offers courses in the humanities stream but in near future we are planning to convert ourselves into a multidisciplinary institution. Right now, we follow the CBCS courses as prescribed by the RTM Nagpur university. At the same time every year projects and field work related to the areas of community engagement and service, environmental education and value education are undertaken in the subjects of History, Sociology, Political Science and Economics. The institution will follow a multidisciplinary flexible curriculum that enables multiple entry and exists at the end of first, second and third years of undergraduate education as designed by the parent university. Along with this, the institution also plans to design short term certificate courses at college level to create more opportunities for multidisciplinary learning. We are also committed to increase the number of research-oriented field projects relating with the solutions to the society's most pressing issues and challenges. Though at present our institution runs courses in the faculty of humanities still we have been promoting interdisciplinary approach in teaching learning process. 'Shodhsamruddhi' is one of our best practices under which students undertake research projects in Sociology, History, Political Science, and Economics. All the projects were designed on distinct topics with different perspectives. These project works are intended to develop a spirit of assimilation and adaptation while working in a community and to</p>	

reach out to the factual data collection and findings related to the society's most challenging issues.

16.Academic bank of credits (ABC):

The institution is committed to fulfil the requirements of academic bank of credits as proposed in NEP 2020. We are encouraging our students to register under Academic Bank of Credits and avail the benefits of multiple entries and exit during the chosen programme as prescribed by the university. The faculties are being encouraged to design their own pedagogical approaches within the approved framework. Brainstorming sessions are being organised for the faculties to acquaint them with the NEP framework. They are being encouraged to participate in the process of reading material selection, designing of the text books, assignments and evaluation at the university and institutional level. The institution is all set to undergo practices pertaining to implementation of Academic Bank of Credits in the institution in view of NEP 2020.

17.Skill development:

Being an institution providing education in the humanities stream we have designed some skill-based certificate courses and value-added courses to develop soft skills and to provide vocational education to the students. These courses are conducted along with the curriculum designed by the university. Certificate is given to the student after the successful completion of the course. No extra fee is taken from the students for the admission to these skill based short-term certificate courses. The institution also celebrates various programmes, international days, birth and death anniversaries of great personalities to inculcate moral and universal human values of truth, religious conduct, peace, love, non-violence, scientific temper, citizenship values and life skills amongst the students. The institution also enters into various MoUs and with local institutions, firms and small-scale industries for student internships and on the job training. The institution is dedicated to acquire new practices pertaining to skill development in view of NEP 2020.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

At present the institution offers undergraduate degree courses in arts faculty. The institution follows curriculum as prescribed by the parent university i.e., RTM Nagpur University. The courses like History, Sociology, Economics, Political Science, Marathi and English literature have many topics dealing with the integration of the Indian knowledge system in the teaching learning process. The

medium of teaching optional subjects is vernacular language, i.e., Marathi. Most of the students seeking admission in our institution belong to rural and tribal areas. Medium of instruction for them is Marathi. The faculties are using bilingual mode for classroom delivery. Many of the topics in courses taught are in tune with themes related to Indian arts, Indian traditional knowledge, Indian culture and tradition. Students and teachers of the institution daily sing a prayer written by Rashtrasant Tukadoji Maharaj in chorus as a value-added practice. A grand cultural programme 'Sanskriti Kala Darshan' was organized in the institution demonstrating the cultural heritage of India as a part of 'Azadi ka Amrut Mahotsav Celebrations' during the year.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution offers B.A. General Degree programme of three years. The three-year degree course consists of two compulsory languages and three optional subjects; History, Economics, Sociology, Political Science, English Literature, and Marathi literature. Students can choose any three courses among the six optional subjects. The student who successfully completes the B.A. Degree courses can continue higher education that is a Postgraduate Degree course in any one of the subjects at U.G. level. A graduate is also eligible to appear for a wide variety of competitive examinations. The institution along with the curriculum of the parent university offers the skill based short term courses. These short-term certificate courses are an attempt of the institution pertaining to the outcome-based education (OBE) in view of NEP 2020. Some of the outcome-based certificate courses run by the institution are Certificate Course in Basic Grammar & Language Skills, Certificate Course in Creative Writing, Certificate Course in Yoga & Mental Health, Certificate Course in Career Guidance & Counselling.

20.Distance education/online education:

We followed the online/ offline teaching mode as per the timely guidelines of university and joint director of higher education during the covid 19 situations. Now also the teaching learning process is conducted through the blended learning mode. More digital platforms are explored for the disbursement of the curriculum as per the convenience of the students. We have Three ICT-enabled classrooms and one general classroom. Three projectors with the independent screen are installed in each classroom for teaching learning purposes. The institute has fifteen computers for educational and administrative purposes. The institution installed a modem of 30MBPS speed with open Wi-Fi enabled campus. The college

has an automated Library by means of LIBTECH Software. The college has updated the E-Resource facility by subscribing to Inflibnet N-LIST Database. Teachers develop e-contents and online study material, which is made available to the students through the medium of YouTube lectures, zoom meetings and students Whats App groups. The institution has the centre of Yashwantrao Chavan Maharashtra Open University (YCMOU). This centre offers opportunities for distance education to the students. The centre conducts B.A. and B.Com. Degree programmes and undergraduate courses in arts and commerce faculty in distance learning mode. Students are provided with the study material. Counselling sessions are conducted on Sundays to clear the doubts of the students.

Extended Profile

1.Programme

1.1	8
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	228
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	280
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	70
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	9
File Description	Documents
Data Template	View File
3.2 Number of Sanctioned posts during the year	10
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	4
4.2 Total expenditure excluding salary during the year (INR in lakhs)	1.65
4.3 Total number of computers on campus for academic purposes	15

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is affiliated to R.T.M. Nagpur University, Nagpur, and follows the curriculum and syllabus prescribed by the university. Adopting a holistic approach toward the effective delivery of the curriculum, we have a structured and transparent process of designing, planning, and implementing. Designing the

academic calendar of the college is the initial step and we maintain all the aspects following the academic calendar of the university. As the parent university updates the syllabus periodically, the institution also makes necessary changes to it. The learners are also provided with experiential learning through various activities such as fieldwork, projects, and training. Guest lectures, group discussions, and debates are organized to provide add-on knowledge to the students. ICT in teaching is used to make the teaching-learning process more interesting and student-centric. PPTs are shown to the student to make teaching-learning more engaging. The principal conducted meetings before the commencement of the pre-university college exam with the teachers to assess if the annual teaching plan is executed effectively within the specified period. Extra classes were conducted by the faculties to complete all the syllabi in case of failure of completing the planned curriculum in the stipulated time.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar of the college is prepared taking into consideration the period of curriculum delivery and evaluation inculcated in the published calendar of the affiliating university. This enables the institution to adhere to the scheduled calendar effectively. There is a formative and summative assessment of the students. The schedule of two unit tests within the semester and the preliminary examination at its end is mentioned in the Calendar to maintain Continuous Internal Evaluation. It is designed in such a way that the extracurricular and co-curricular activities are not affected by it. As an essential part of the CIE, the teachers employ several strategies in the classroom - Tests based on multiple choice questions, peer teaching, group discussions, quiz competitions, debates, elocutions, Essay writing competitions etc. Extra Coaching is given to slow learners and remedial coaching is conducted for the failures. Special guidance is given to the above-average and extraordinary students. The college ensures the smooth execution of the entire academic process of teaching-learning right from curriculum delivery to university examinations.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

130

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

130

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college concentrates on the development of the students with all human values as it is an integral part of the vision and mission of the institution. The college begins with a common prayer "Ya bharatat bandhubhav nitya vasu de" by Rashtrasant Tukadoji Maharaj which spreads the teaching of universal brotherhood. National and international days are celebrated enthusiastically on a specific date to develop human values. We organize special programs on 9 August Kranti Din and College Foundation Day, and 1 January - Late Dr. Vinodkumar Jaiswal Commemoration Day. Gurupoornima, Teachers' Day, Swami Vivekananda Jayanti, Dr. Babsaheb Ambedkar Mahaparinirvan Din, Gandhi Jayanti, Savitribai Phule Birth Anniversary, Constitution Day, NSS Foundation Day, D. Lakshminarayan Commemoration Day, International Sports Day, Human Rights Day, Aids Awareness Day, etc.

The cultural committee celebrates International Women's Day by requesting women from different promenades to speak on issues of gender inequality prevailing in society. The women's cell of the college organizes a physician's talk to address the issue related to the health of women. Felicitation programme of successful women was organised on the occasion of International women Day. The Nature Club is a dedicated body that works on environmental issues and sustainable development.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

160

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://vidyasagarartscollege.org/cote_dor_import/admin/ckfinder/userfiles/files/1_%20Feedback%20Report%2021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

560

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

226

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To address the issue of students with different abilities, the teachers conduct several introductory classes that enable them to evaluate the understanding levels of the students. Recognizing learning abilities, the teachers encourage them and provide them with prospective strategies to become more efficient in the concerned subject. The Bridge Courses conducted in all subjects play a crucial role in mitigating the gap in learning. The bilingual method of teaching at the initial stage creates a friendly environment in the classroom. The stakeholders are primarily first-generation learners holding hesitation due to a lack of exposure. Consequently, we work on fear management and building confidence. Teachers use audio-visual tools in classroom teaching and provide resource material on social media. Through tutorials, extra classes, and remedial sessions, we intend to bring slow learners into the mainstream of learning. Short-term courses are also conducted to fill the existing gap. The professors employ diverse methods like Peer learning, open-book exams, individual and group project work, etc. understand the basic concepts readily. Advanced learners are motivated to participate in debate competitions, quiz competitions, and interactive programs. They are taught presentation skills and

encouraged to continue their study of different competitive exams and civil services.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
228	9

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college engages students in diverse learning ventures. Students are involved in interactive learning, problem-solving exercises, group discussions, seminars, presentations, quiz competitions, workshops, role-play, etc. Educational screenings in the classroom make subject learning interesting. The learning experience is upgraded by the extensive use of ICT tools. Learning is made student-centric through project work, seminar presentations, and assignments. The students are given project works in History, Political Science, Sociology, and Economics so as to develop an in-depth insight into the subject. They choose the topic, go on field visits, survey at the decided location, collect data, analyse it among themselves, discuss with the instructor, compile, and submit it to the concerned department. Thus, they learn practically by participating in real-life situations. Students often participate in literary programmes like recitation of poetry, story-telling and literary lectures. They are motivated to register on e-learning portals. The Knowledge Resource Centre provides internet facilities where they access texts, reference books, Educational CDs and DVDs.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT-enabled tools for effective teaching-learning process. Three projectors are available in different classrooms. Desktop and Laptops are arranged at the College Library and the staffroom and Printers are installed at the necessary places. The Photocopier machines printers and Scanners are available at the Office. The college has a multi-functioned sound box, equipped with mike, which is utilized for different purposes- indoors and outdoors. In the case of online classes, the institution conducts classes through Zoom, Google Meet, Microsoft Team, Google Classroom. The students and teachers avail the facility of Digital Library resources like N-LIST, NDLI.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

8

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

9

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

133

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College Examination Committee observes the directions and procedures of the University regarding the assessment and evaluation process of the performance of the learners. The internal assessment is handled in a systematic manner for theory courses. The internal assessment is taken as per the syllabus, and the students are given prior information about the test and oral exams and internal seminars. The academic calendar is prepared and published on the website at the beginning of each semester, and also, we circulate its timely notification on the concerned WhatsApp group. It is complementary to the examination schedules published by the University. For the assessment of each semester, question papers are prepared as per the university pattern. The students are provided with question banks that ultimately give them an opportunity to practice more before the actual examination. The faculties prepare question papers, and the HoD moderates the quality of the same. The concerned authority approves the final question paper. The institution keeps all the records confidential. Answer sheets are evaluated and shown to the students. No partiality is tolerated towards any of the stockholders. The result is discussed and analysed in the staff council.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The grievances about college examinations or university examinations are solved by the subject teacher or by the HoD of the respective department. If the grievance is more serious, the Principal along with the Grievance Redressal Cell provides a solution to the student. If the examinee is not satisfied with the result, he has the right to apply for verification of answer books. He gets a photocopy of answer books which he can challenge for the re-valuation within 21 days from the date of declaration of the concerned examination result.

The university has a specific procedure for it and the college follows all the happening regarding this, and the same is communicated to the student. The procedure takes a maximum period of

30 days.

For the grievances regarding internal assessment, The College Examination Committee headed by the Principal involve in it and tries to sort out the problem as soon as possible. The college ensures that there should be no grievance in the process of examination and evaluation. The session 2020-21 observed no such grievance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Yes. The programme outcome and course outcomes for all the programmes offered by the institution are stated and displayed on websites. The programme outcome and course outcome are communicated to teachers through departmental meetings. The programme outcome and course outcome are communicated to students through the college website and in the induction programme at the very beginning of the session.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution is continuously engaged in an evaluation method of attainment of POs, PSOs, and COs already stated by it. It may be summed up as follows: - The data on the number of students who graduated from the institution and who pursued higher education is the key indicator of the successful attainment of the stated objectives. About 20-25% of the passed-out graduates pursued higher education in their respective subjects in other educational institutions of repute. About 10-15% of the passed-out graduates who

passed out from the institution successfully get employment in various capacities in government, semi-government and private sectors. About 20-30% of the graduates are self-employed in sectors like agriculture, business, and transportation. Since many of the students are from rural and agricultural families, they are successfully developing their own farms and contributing to agricultural production. Many graduates from our college are working in the educational institutions of the region as teachers, lecturers, and academic assistants. Several graduates from our institution work in the social, political sector, NGO, and other service sectors.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

69

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://vidyasagarartscollege.org/cote_dor_import/admin/ckfinder/user_files/files/2_7_2%20SSS%20VKM%2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

11

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has NSS unit of 150 volunteers and two programme officers who works on sensitizing students about social issues. The institution has organized various collaborative extension and

outreach programmes during the year. In coordination with Grampanchayat, the college organizes cleanliness drives, awareness rallies against tobacco and alcohol, tree plantation, etc. The activities like international yoga day, NSS residential camp were organized in collaboration with local Grampanchayat bodies. A group of students and staff member regularly visits an old age home situated at Mansar and donates food material and other necessary things every year. Covid vaccination camp for students was organised in the institution in collaboration with PHC Mansar under 'Yuwa Swasth Mission'. The programmes Sanvidhan Diwas, Online Quiz on National Reading Day, celebration of national and international days, commemorative functions of great personalities were organized for sensitizing students to social issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

221

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate infrastructure and physical facilities for teaching-learning. We have 03 ICT-enabled classrooms with 3 projectors and independent screens, 01 general classroom, 01 staff room, 01 boys' common room, and 01 girls' common room. The institute has 15 computers for educational and administrative purposes. 05 printers, 2 photocopy machines. The college installed a modem of 50MBPS speed with open Wi-Fi for all the stakeholders. The college has an automated Library by means of LIBTECH Software and an E-Resource subscription to Inflibnet N-LIST Databases. There are adequate physical facilities for the independent departments like-Sports and Games, NSS and YCMOU Centre.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities and infrastructure for cultural, sports, games, and yoga activities. The college has playground with handball, volleyball, kabaddi courts etc. and sports department has adequate facilities for indoor games like Chess, Carrom and Yoga practice. The college campus is spread over 3 acres

of land where all the demarked grounds for numerous sports and games are established. We utilize the classroom of B. A. (I) as a multipurpose hall to organize regular cultural activities. Our institution also has reserved zone for organizing mega events.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution has a library automated with complete computerization. LIBTECH Library software has been utilized since 2018. LIBTECH is an Integrated Library Management Software on the server client-based version. The software has all the modules to simplify different operations of the library. It assists in several activities. Accession, cataloguing, Circulation, Serial Control, OPAC, etc. works are easily handled with this software. The institute has membership of reputed journals of various subjects. The library has special collection of books needed for the competitive exams.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals

during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.11

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

19

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has well- equipped computer laboratory. All the computers are connected to a LAN facility. The administrative office is developed with all the required devices. The whole campus is Wi-Fi enabled since 2018. We have been regularly updating the Wi-Fi speed. The present speed has been updated to 30MBPS. Knowledge resource centre has been established in the library where ten computers with Wi-Fi facility are reserved for exclusive use of students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

15

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

1.65

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has organized procedures for maintaining and utilizing physical, academic, and physical infrastructure such as a library, IT infrastructures, sports facilities, computers, and classrooms. The maintenance of the existing building, modification

or improvement in the campus, and the activities related to construction are monitored by the Management body. The local agencies are used by the institution for the maintenance of the physical infrastructure. The institution has outsourced local technicians to repair electric and plumbing-related works and maintain water purifiers (RO). A full-time library attendant is appointed in the library to maintain library-related resources and look after the library properly. The library management system (LMS) is maintained by Library Technology Software (LIB TECH). Yearly stock verification of sports items and sports facilities available in the institution is done by the Director, Department of Physical Education. Peons help Physical Education Director in maintaining and looking after the sports goods and other facilities. The local IT experts are hired for the maintenance of IT facilities, ICT tools, IT infrastructure in the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

168

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution /

non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

2

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

80

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

80

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

26

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

To ensure active participation of students in administrative and academic planning the institution forms a students' council every year. The student's council works as a bridge between the students and college affairs. The council collaborates with the students and ensures their participation in various academic, co-curricular, extracurricular activities and administrative activities of the institution. Students' council enables students to develop leadership qualities, team management and sense of responsibility amongst them. It works as the representative of all the students admitted in the college during the year. The college ensures that more students are given representation in different committees through the medium of Students' council. The co-ordinator teachers of the various committees nominate the names of the students to the respective committees to ensure the successful completion of the task. Student representation is given in various committees such as IQAC, College Development Committee (CDC), College Internal Complaints Committee (ICC), National Service Scheme, Sports and Games, Cultural activities Committee and Nature Club. The students are also given representation on the various study boards of different subjects taught in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a functional Alumni Association. It has been active since its formation in the year 2011. The institution has appointed a senior most teachers as the coordinator of the association. Every year two meetings of the Alumni association are conducted to decide and monitor the yearly activities of the association. The association has raised a fund through which various activities are organised in the institution. Alumni Meet is organised every year in the college to provide a platform to discuss the development of the college and the role of alumni in its development. The Alumni association has also initiated an 'Alumni Association Scholarship' for the topper students of B.A. Part I & B.A. Part II. in the form of tuition fees to seek admissions in the remaining terms of the degree course. Alumni Association felicitates the students securing highest marks in the university exam by giving cash prizes and memento. The alumni association also plays a crucial role in the residential camp organised by the national Service scheme and various activities conducted by IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our vision is to promote value-based higher education in rural and tribal regions, and our mission is to develop their calibre to become holistically developed citizens of our country. A non-commercial organization, our institution has been devoted exclusively to education for educationally deprived learners without any discrimination of caste, creed, language, or sex. The students are admitted as per the admission policy of the parent university. Our institution gives financial help to the needy, deserving students of the feeding junior colleges. The recruitment and temporary appointments are done transparently and impartially. Add-on short-term certificate courses are conducted at a minimum cost for all students. The staff members play a crucial role in the smooth administration, and their representation is influential in IQAC, the College Development Committee, and all the other committees. They are allocated responsibilities in various committees that bring positive output to the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Management, College Development Committee (CDC), Principal and IQAC hold regular meetings to formulate the policies in the interest of the college and students. The guidelines and notices are issued, and responsibilities are assigned to concerned committees where we have a coordinator and supportive members. These committees give equal opportunity to all the teaching, and non-teaching staff, and

students. It gives a sense of accountability and responsibility to all the stakeholders. IQAC, in its periodic meetings, monitors the accomplished work and assigned duties. IQAC gives student representatives chance to be a part of policymaking and taking timely decisions. The coordinator of the NSS unit and Alumni Association work with students, parents, alumni, and community representatives. The college administration consists of Placement Cell, NSS committee, Women's Development Cell, Anti Ragging Committee, Admission Process and Counselling Committee, Public Grievance Redressal Cell, Academic Staff Council, Sports and Games Committee, and Campus Development committee. Prior to the execution of any mega-event, we decentralize all the work into various small committees with the active participation of all stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute is located in a notified tribal region, and committed to serve in rural and tribal areas. We are committed to provide quality education and provide them with the maximum inputs apart from the curriculum. Apart from syllabus prescribed by the parent university, we promote some add-on courses to put optimum inputs. We also run several skill-based short-term courses to enhance their soft skills. The functional MoU was established with Nursery, Khandala, (Shirpur) where our ten students got training sessions for one month. Collaborative student orientation activities are also organised with other institutions. The teachers often participated in Faculty Exchange Programme conducting collaborative academic activities, and also, they have some functional MoUs with the academic institutions. The Campus Development Committee maintains the cleanliness and greenery on the college campus. The committee repairs and maintains the outdoor tools and other property spread on the campus. The Mentor-Mentee committee helps to maintain a cordial relationship with students. The names and photos of students who performed well in the university examination or in sports and games are exhibited on flex boards. Considering the need of students, we conduct classes for competitive examinations.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational system of the College facilitates its smooth functioning. The Management body is at the top of the organizational structure. The CDC (College Development Committee) is the policy-making body. It is constituted as per the norms and guidelines of the Maharashtra Government. It has the representation of all the stakeholders. The CDC prepares the perspective plan of the institution concerning educational, organizational, and infrastructural growth. The CDC has to prepare and execute the plan for the overall development of the institution. It discusses the reports of the IQAC and makes suitable recommendations. The college is affiliated with Rashtrasant Tukadoji Maharaj Nagpur University, and all the appointments are done as per the service rules of the University and the Government of Maharashtra. The Principal is the academic and administrative head of the college and plays the role of secretary in the college development committee. The various committees are formed to assist in the smooth functioning of the college. The college has a staff council comprising teaching and non-teaching staff members assisting the Principal.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution offers employees an equal opportunity to grow in their careers and provides constructive assistance whenever necessary. Medical Leave & Maternity leave for eligible staff members are sanctioned as soon as possible. The teaching and Non-Teaching Staff Club organizes picnics, and sports activities for the staff. The institution ensures a healthy and motivated atmosphere at the workplace. The staff members are provided assistance in the procedure of Home Loans, Vehicle Loan, Personal Loan, Life Insurance Corporation Premium, GIC, Accidental Insurance, and Loan from G.P.F. The medical bills are submitted and got sanctioned through the office of the joint Director.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

An effective performance management system plays a crucial role in operating the organization in an efficient manner. The institute follows the Performance Based Appraisal System (PBAS) suggested by RTM Nagpur University, Nagpur. In this scheme, the performances are classified into three categories (i) Teaching, Learning, and Evaluation related activities (ii) Co-Curricular, Extension, and Professional Development related activities (iii) Research Publications and Academic Contributions. The teaching faculties submit PBAS to the IQAC every year at the end of the session. Based on the data collected, API scores are calculated for each of the three categories. The Principal in consultation with IQAC fixes certain minimum API scores to be achieved by the faculty members in the three categories. These scores are used for the award of career advancements to faculty members and for promotion to the next higher position. As such, there is no performance appraisal system followed for non-teaching staff in the institute. The performance appraisal is a continuous process of assessing and measuring the inputs of every staff and knowing their strengths and weaknesses and communicating the results of their efforts to the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit

objections within a maximum of 200 words

The Institute has a mechanism for internal and external audits to ensure financial compliance. The expenditure concerning departmental activities, excluding salary, is budgeted at the beginning of the financial year, with the Principal directing the HODs to submit the budget proposal which includes equipment, software, maintenance expenses, and the cost of spares. The Principal consolidates the budget received from various Departments and presents it to the CDC for approval. The details of all the expenditures/transactions of the entire financial year are consolidated and maintained at the accounts office and submitted for external audit at the end of the financial year. The Auditors also evaluate the appropriateness of accounting policies used and the rationality of the accounting estimates made by the management as well as evaluate the overall presentation of financial statements. Audited financial statements are also published on the institute's website as information for the public.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is located in rural background and has little scope

for mobilization of the funds. The college is recognized under section 12 (B) in 2016 but has not received any grants from UGC. Nor has the institution received grants from any other funding agencies, government and non-government. Despite of all this the institution has taken initiatives to mobilize funds from local Z.P. members, M.L.A. and M.P. The institution has provided with the computers, printers, projectors for upgrading its IT infrastructure. Institute has designed some specific rules for fund usage and resource utilization. The management provides need-based loans to the college. Alumni contribute to the institute by raising funds to sponsor scholarships for some meritorious students. For the proper utilization of funds, we demand quotations from different shops; they are scrutinized and final decision is made based on parameters like pricing, quality, terms of service, etc. The Principal, along with the accounts department ensures that the expenditure lies within the allotted budget. The intervention of the management is sought in case the expenditure exceeds the budget.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal quality assurance cell (IQAC) has been established in the college for initiating a quality enhancement scheme. It has been constituted as per the format prescribed by the NAAC. Quality assurance strategy and processes are being discussed and subsequently reviewed by IQAC has initiated various measures though it is in the first cycle of NAAC accreditation. The IQAC has immensely contributed to the implementation of quality assurance strategies and processes at all levels. The IQAC regularly meets every three months. The IQAC prepares Annual Quality Assurance Reports (AQAR), and Self-Study Reports for NAAC. IQAC works consistently on the Performance Based Appraisal System (PBAS) for Career Advancement Scheme (CAS), Academic Calendar, Stakeholder feedback Reports, SSS, Action Taken Reports, New Programmes as per National Missions and Govt. Policies. It also plays a vital role in conducting academic, non-academic, curricular, co-curricular, extra-curricular, and community outreach activities in the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has initiated the formation of mentor-mentee committees. All the departments in the college have such functional groups where student-related problems, career counselling, and grievances are handled. This helps in improving structures and learning outcomes. The mentor-mentee groups regularly meet for interactions. The academic audit is regularly carried out by IQAC. This again helps in recording the incremental improvement in various academic activities. Various webinars, seminars, guest lectures, class-talks related to students' orientation, faculty development, the overall development of students and their well-being are organized by IQAC. These activities help with the regular updation of knowledge and improve the teaching-learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is maintained in all the activities conducted in the institution. The college offers equal opportunity to all the students irrespective of their gender, caste, creed, religion or social and economic status. Equal opportunity is given to each and every one in curricular, co-curricular, extracurricular, and extension activities conducted in the college. The academic calendar holds a special space for programmes regarding gender equity. Majority of the students in the college are female students. Internal Compliance Committee is constituted as per the instructions of Govt. of Maharashtra. This committee takes care of the issues related to female students. ICC also organizes different programmes, workshop related to women safety and empowerment. The college has installed a complaint box in the campus so that students can forward their complaints secretly to the administration of the institution. Another complaint box by the police department is also ensconced on the wall of the staircase of the building where female students can lodge their complaints and it directly goes to the police station. The college possesses a common girls' room adjoining the girls' toilet; a sanitary napkin vending machine and an incinerator are facilitated in it. Our college also has a Discipline Committee which takes care of the safety and security of the students. The college has 24X7 CCTV surveillance to control antisocial activities. Students and other employees in the college stay cautious about the surveillance. No such cases related to women safety or harassment have been reported in the institution.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://vidyasagarartscollege.org/cote_dor_import/admin/ckfinder/userfiles/files/Facilities%20for%20Female%20students.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Dustbins are placed in all the class rooms, in every passage, in offices, and departments of the institution. Grampanchayat garbage van visits the campus every day to collect dry and wet waste. Institute takes every possible initiative to maintain a plastic free environment in the campus. Use of Plastic is prohibited inside the Campus. The use of jute, cloth and paper bags is promoted and practiced in the college. Most of the students and staff use state transport buses and bicycles to reach college. An e-waste corner is available in the college where e-waste is deposited. The paper waste, e-waste is sold to the local vendors for the recycling process. Being an arts faculty college there is no issue of bio-medical or the hazardous chemical waste management in the institution.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

D. Any 1 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The students seeking admission to the institution belong to diverse social, cultural, economic and linguistic backgrounds. Most of them

belong to different castes, creed and religion. Many of them are first-generation learners. The institution makes all possible efforts to provide an all-inclusive environment to the students seeking admission in the college. To bring an inclusive environment into force, the college organizes various programmes such as student seminars, workshops, visit to the old age home, small study tours to temples, viharas, and monasteries, community outreach activities. Important national and international days, historical events, birth and death anniversaries of great people are celebrated enthusiastically in the college. The institute has no tolerance for a biased and prejudiced mindset. All the students are encouraged and given equal opportunities to participate in sports and other extracurricular activities irrespective of their gender, caste, creed, language and socio-economic background.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college is committed to sensitizes its students, teachers, non-teaching, and other stakeholders of the institution to the constitutional obligations, values, rights, duties and responsibilities of as the citizen of the nation. In participative and decentralized management, the college offers a representation to all the stakeholders of the institution. The NSS unit works on all the campaigns and civil programmes assigned and launched by the government from time to time. Republic Day and Independence Day are celebrated in the institution with complete enthusiasm and great zeal of patriotism. The Political Science Department every year organizes a Quiz competition on the occasion of Constitution Day. Voter's Day programme is organized in collaboration with the local Panchayat officials. Human Rights Day is celebrated by the NSS unit.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates national and international commemorative days, birth and death anniversaries of great personalities, events and festivals in great ardour. IQAC while preparing the academic calendar for the current session plans for the celebration of these important events. Independence Day and Republic Day are celebrated with patriotic fervour. Birth and Death anniversaries of Mahatma Gandhi, Chatrapati Shivaji Maharaj, Swami Vivekananda, Dr. Babasaheb Ambedkar, Rashtrasant Tukadoji Maharaj D. Laxmi Narayan, founder president Vinodkumaraji Jaiswal are celebrated in the college by organizing various programmes. The institution also organizes programmes on International Yoga Day, Women's Day, NSS Day, Human Rights Day, Kranti din Samaroh, Shiv Swarajy Din etc. Sports competitions are organised to mark the celebration of 'National Sports day' on the birth anniversary of hockey legend Major Dhyanchand. The Dept. of library science celebrates 'Wachan Prerana Din' on the occasion of the Birth anniversary of Dr. A.P.J. Abdul Kalam. Programmes like Book exhibition, essay writing, quiz competition, book reading sessions are organized by library science dept to celebrate the library day. A workshop on Women Empowerment

and felicitation programme of successful women was organised on the occasion of international women's Day. A grand cultural event 'Sanskriti Kala Darshan' was organized this year to mark the celebrations of 'Azadi ka Amrit Mahotsav'.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices: 1

Title of the Practice: Celebration of important days and commemorative programmes in the college

Best Practices: 2

Title of the Practice: Knowledge Resource Centre for students

Details of these two best practices implemented by the institution during the year are given in the link below.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution is situated in a tribal area at Khairi (Bijewada) village. 'To extend the benefits of quality education to the rural, tribal and underprivileged sections of the society' and 'To Develop all-round personality of students and make them better human beings' are the vision and mission of the institution respectively. As per

the vision and mission of our institution it is our prime motive to bring the first-generation learner into the mainstream of education and provide them quality education, develop their personality and enhance their employability. The vision and the thirst of the institution is reflected through the following key activities of the institution:

- Special preference is given to the students from rural and tribal areas during the admission process of the college. Most of the students admitted in the college are first-generation learners. One third of the total strength of the students admitted during the year belongs to the S.T. category and most of them belong to the poor economic background.

Remaining part is given in the link below:

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is affiliated to R.T.M. Nagpur University, Nagpur, and follows the curriculum and syllabus prescribed by the university. Adopting a holistic approach toward the effective delivery of the curriculum, we have a structured and transparent process of designing, planning, and implementing. Designing the academic calendar of the college is the initial step and we maintain all the aspects following the academic calendar of the university. As the parent university updates the syllabus periodically, the institution also makes necessary changes to it. The learners are also provided with experiential learning through various activities such as fieldwork, projects, and training. Guest lectures, group discussions, and debates are organized to provide add-on knowledge to the students. ICT in teaching is used to make the teaching-learning process more interesting and student-centric. PPTs are shown to the student to make teaching-learning more engaging. The principal conducted meetings before the commencement of the pre-university college exam with the teachers to assess if the annual teaching plan is executed effectively within the specified period. Extra classes were conducted by the faculties to complete all the syllabi in case of failure of completing the planned curriculum in the stipulated time.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar of the college is prepared taking into consideration the period of curriculum delivery and evaluation inculcated in the published calendar of the affiliating university. This enables the institution to adhere to the scheduled calendar effectively. There is a formative and

summative assessment of the students. The schedule of two unit tests within the semester and the preliminary examination at its end is mentioned in the Calendar to maintain Continuous Internal Evaluation. It is designed in such a way that the extracurricular and co-curricular activities are not affected by it. As an essential part of the CIE, the teachers employ several strategies in the classroom - Tests based on multiple choice questions, peer teaching, group discussions, quiz competitions, debates, elocutions, Essay writing competitions etc. Extra Coaching is given to slow learners and remedial coaching is conducted for the failures. Special guidance is given to the above-average and extraordinary students. The college ensures the smooth execution of the entire academic process of teaching-learning right from curriculum delivery to university examinations.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**1**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****4**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**130****1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year****130**

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human**

Values, Environment and Sustainability into the Curriculum

The college concentrates on the development of the students with all human values as it is an integral part of the vision and mission of the institution. The college begins with a common prayer "Ya bharatat bandhubhav nitya vasu de" by Rashtrasant Tukadoji Maharaj which spreads the teaching of universal brotherhood. National and international days are celebrated enthusiastically on a specific date to develop human values. We organize special programs on 9 August Kranti Din and College Foundation Day, and 1 January - Late Dr. Vinodkumar Jaiswal Commemoration Day. Gurupoornima, Teachers' Day, Swami Vivekananda Jayanti, Dr. Babsaheb Ambedkar Mahaparinirvan Din, Gandhi Jayanti, Savitribai Phule Birth Anniversary, Constitution Day, NSS Foundation Day, D. Lakshminarayan Commemoration Day, International Sports Day, Human Rights Day, Aids Awareness Day, etc. The cultural committee celebrates International Women's Day by requesting women from different promenades to speak on issues of gender inequality prevailing in society. The women's cell of the college organizes a physician's talk to address the issue related to the health of women. Felicitation programme of successful women was organised on the occasion of International women Day. The Nature Club is a dedicated body that works on environmental issues and sustainable development.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

160

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://vidyasagarartscollege.org/cote_dor_import/admin/ckfinder/userfiles/files/1_%20Feedbac%20Report%2021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

560

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

226

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To address the issue of students with different abilities, the teachers conduct several introductory classes that enable them to evaluate the understanding levels of the students. Recognizing learning abilities, the teachers encourage them and provide them with prospective strategies to become more efficient in the concerned subject. The Bridge Courses conducted in all subjects play a crucial role in mitigating the gap in learning. The bilingual method of teaching at the initial stage creates a friendly environment in the classroom. The stakeholders are primarily first-generation learners holding hesitation due to a lack of exposure. Consequently, we work on fear management and building confidence. Teachers use audio-visual tools in classroom teaching and provide resource material on social media. Through tutorials, extra classes, and remedial sessions, we intend to bring slow learners into the mainstream of learning. Short-term courses are also conducted to fill the existing gap. The professors employ diverse methods like Peer learning, open-book exams, individual and group project work, etc. understand the basic concepts readily. Advanced learners are motivated to participate in debate competitions, quiz competitions, and interactive programs. They are taught presentation skills and encouraged to continue their study of different competitive exams and civil services.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
228	9

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college engages students in diverse learning ventures. Students are involved in interactive learning, problem-solving exercises, group discussions, seminars, presentations, quiz competitions, workshops, role-play, etc. Educational screenings in the classroom make subject learning interesting. The learning experience is upgraded by the extensive use of ICT tools. Learning is made student-centric through project work, seminar presentations, and assignments. The students are given project works in History, Political Science, Sociology, and Economics so as to develop an in-depth insight into the subject. They choose the topic, go on field visits, survey at the decided location, collect data, analyse it among themselves, discuss with the instructor, compile, and submit it to the concerned department. Thus, they learn practically by participating in real-life situations. Students often participate in literary programmes like recitation of poetry, story-telling and literary lectures. They are motivated to register on e-learning portals. The Knowledge Resource Centre provides internet facilities where they access texts, reference books, Educational CDs and DVDs.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT-enabled tools for effective teaching-learning process. Three projectors are available in different classrooms. Desktop and Laptops are arranged at the College Library and the staffroom and Printers are installed at the necessary places. The Photocopier machines printers and Scanners are available at the Office. The college has a multi-functioned sound box, equipped with mike, which is utilized for different purposes- indoors and outdoors. In the case of online classes, the institution conducts

classes through Zoom, Google Meet, Microsoft Team, Google Classroom. The students and teachers avail the facility of Digital Library resources like N-LIST, NDLI.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

8

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

9

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**8**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers****133**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College Examination Committee observes the directions and procedures of the University regarding the assessment and evaluation process of the performance of the learners. The internal assessment is handled in a systematic manner for theory courses. The internal assessment is taken as per the syllabus, and the students are given prior information about the test and oral exams and internal seminars. The academic calendar is prepared and published on the website at the beginning of each semester, and also, we circulate its timely notification on the concerned WhatsApp group. It is complementary to the examination schedules published by the University. For the assessment of each semester, question papers are prepared as per the university pattern. The students are provided with question banks that

ultimately give them an opportunity to practice more before the actual examination. The faculties prepare question papers, and the HoD moderates the quality of the same. The concerned authority approves the final question paper. The institution keeps all the records confidential. Answer sheets are evaluated and shown to the students. No partiality is tolerated towards any of the stockholders. The result is discussed and analysed in the staff council.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The grievances about college examinations or university examinations are solved by the subject teacher or by the HoD of the respective department. If the grievance is more serious, the Principal along with the Grievance Redressal Cell provides a solution to the student. If the examinee is not satisfied with the result, he has the right to apply for verification of answer books. He gets a photocopy of answer books which he can challenge for the re-valuation within 21 days from the date of declaration of the concerned examination result.

The university has a specific procedure for it and the college follows all the happening regarding this, and the same is communicated to the student. The procedure takes a maximum period of 30 days.

For the grievances regarding internal assessment, The College Examination Committee headed by the Principal involve in it and tries to sort out the problem as soon as possible. The college ensures that there should be no grievance in the process of examination and evaluation. The session 2020-21 observed no such grievance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Yes. The programme outcome and course outcomes for all the programmes offered by the institution are stated and displayed on websites. The programme outcome and course outcome are communicated to teachers through departmental meetings. The programme outcome and course outcome are communicated to students through the college website and in the induction programme at the very beginning of the session.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution is continuously engaged in an evaluation method of attainment of POs, PSOs, and COs already stated by it. It may be summed up as follows: - The data on the number of students who graduated from the institution and who pursued higher education is the key indicator of the successful attainment of the stated objectives. About 20-25% of the passed-out graduates pursued higher education in their respective subjects in other educational institutions of repute. About 10-15% of the passed-out graduates who passed out from the institution successfully get employment in various capacities in government, semi-government and private sectors. About 20-30% of the graduates are self-employed in sectors like agriculture, business, and transportation. Since many of the students are from rural and agricultural families, they are successfully developing their own farms and contributing to agricultural production. Many graduates from our college are working in the educational institutions of the region as teachers, lecturers, and academic assistants. Several graduates from our institution work in the social, political sector, NGO, and other service sectors.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

69

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://vidyasagarartscollege.org/cote_dor_import/admin/ckfinder/userfiles/files/2_7_2%20SSS%20VKM%2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

6

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

11

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has NSS unit of 150 volunteers and two programme officers who works on sensitizing students about social issues. The institution has organized various collaborative extension and outreach programmes during the year. In coordination with Grampanchayat, the college organizes cleanliness drives, awareness rallies against tobacco and alcohol, tree plantation, etc. The activities like international yoga day, NSS residential camp were organized in collaboration with local Grampanchayat bodies. A group of students and staff member regularly visits an old age home situated at Mansar and donates food material and other necessary things every year. Covid vaccination camp for students was organised in the institution in collaboration with

PHC Mansar under 'Yuwa Swasth Mission'. The programmes Sanvidhan Diwas, Online Quiz on National Reading Day, celebration of national and international days, commemorative functions of great personalities were organized for sensitizing students to social issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

221

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**3**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate infrastructure and physical facilities for teaching-learning. We have 03 ICT-enabled classrooms with 3 projectors and independent screens, 01 general classroom, 01 staff room, 01 boys' common room, and 01 girls' common room. The institute has 15 computers for educational and administrative purposes. 05 printers, 2 photocopy machines. The college installed a modem of 50MBPS speed with open Wi-Fi for all the stakeholders. The college has an automated Library by means of LIBTECH Software and an E-Resource subscription to Inflibnet N-LIST Databases. There are adequate physical facilities for the independent departments like- Sports and Games, NSS and YCMOU Centre.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities and infrastructure for

cultural, sports, games, and yoga activities. The college has playground with handball, volleyball, kabaddi courts etc. and sports department has adequate facilities for indoor games like Chess, Carrom and Yoga practice. The college campus is spread over 3 acres of land where all the demarked grounds for numerous sports and games are established. We utilize the classroom of B. A. (I) as a multipurpose hall to organize regular cultural activities. Our institution also has reserved zone for organizing mega events.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution has a library automated with complete computerization. LIBTECH Library software has been utilized since 2018. LIBTECH is an Integrated Library Management Software on the server client-based version. The software has all the modules to simplify different operations of the library. It assists in several activities. Accession, cataloguing, Circulation, Serial Control, OPAC, etc. works are easily handled with this software. The institute has membership of reputed journals of various subjects. The library has special collection of books needed for the competitive exams.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

0.11

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

19

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college has well- equipped computer laboratory. All the computers are connected to a LAN facility. The administrative office is developed with all the required devices. The whole campus is Wi-Fi enabled since 2018. We have been regularly updating the Wi-Fi speed. The present speed has been updated to 30MBPS. Knowledge resource centre has been established in the library where ten computers with Wi-Fi facility are reserved for exclusive use of students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

15

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

1.65

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has organized procedures for maintaining and utilizing physical, academic, and physical infrastructure such as a library, IT infrastructures, sports facilities, computers, and classrooms. The maintenance of the existing building, modification or improvement in the campus, and the activities related to construction are monitored by the Management body. The local agencies are used by the institution for the maintenance of the physical infrastructure. The institution has outsourced local technicians to repair electric and plumbing-related works and maintain water purifiers (RO). A full-time library attendant is appointed in the library to maintain library-related resources and look after the library properly. The library management system (LMS) is maintained by Library Technology Software (LIB TECH). Yearly stock verification of sports items and sports facilities available in the institution is done by the Director, Department of Physical Education. Peons help Physical Education Director in maintaining and looking after the sports goods and other facilities. The local IT experts are hired for the maintenance of IT facilities, ICT tools, IT infrastructure in the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

168

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

80

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

80

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

26

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

To ensure active participation of students in administrative and academic planning the institution forms a students' council every year. The student's council works as a bridge between the students and college affairs. The council collaborates with the students and ensures their participation in various academic, co-curricular, extracurricular activities and administrative activities of the institution. Students' council enables students to develop leadership qualities, team management and sense of responsibility amongst them. It works as the representative of all the students admitted in the college during the year. The college ensures that more students are given representation in different committees through the medium of Students' council. The co-ordinator teachers of the various committees nominate the names of the students to the respective committees to ensure the successful completion of the task. Student representation is given in various committees such as IQAC, College Development Committee (CDC), College Internal Complaints Committee (ICC), National Service Scheme, Sports and Games, Cultural activities Committee and Nature Club. The students are also given representation on the various study boards of different subjects taught in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a functional Alumni Association. It has been active since its formation in the year 2011. The institution has appointed a senior most teachers as the coordinator of the association. Every year two meetings of the Alumni association are conducted to decide and monitor the yearly activities of the association. The association has raised a fund through which various activities are organised in the institution. Alumni Meet is organised every year in the college to provide a platform to discuss the development of the college and the role of alumni in its development. The Alumni association has also initiated an 'Alumni Association Scholarship' for the topper students of B.A. Part I & B.A. Part II. in the form of tuition fees to seek admissions in the remaining terms of the degree course. Alumni Association felicitates the students securing highest marks in the university exam by giving cash prizes and memento. The alumni association also plays a crucial role in the residential camp organised by the national Service scheme and various activities conducted by IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our vision is to promote value-based higher education in rural and tribal regions, and our mission is to develop their calibre to become holistically developed citizens of our country. A non-commercial organization, our institution has been devoted exclusively to education for educationally deprived learners without any discrimination of caste, creed, language, or sex. The students are admitted as per the admission policy of the parent university. Our institution gives financial help to the needy, deserving students of the feeding junior colleges. The recruitment and temporary appointments are done transparently and impartially. Add-on short-term certificate courses are conducted at a minimum cost for all students. The staff members play a crucial role in the smooth administration, and their representation is influential in IQAC, the College Development Committee, and all the other committees. They are allocated responsibilities in various committees that bring positive output to the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization

and participative management.

The Management, College Development Committee (CDC), Principal and IQAC hold regular meetings to formulate the policies in the interest of the college and students. The guidelines and notices are issued, and responsibilities are assigned to concerned committees where we have a coordinator and supportive members. These committees give equal opportunity to all the teaching, and non-teaching staff, and students. It gives a sense of accountability and responsibility to all the stakeholders. IQAC, in its periodic meetings, monitors the accomplished work and assigned duties. IQAC gives student representatives chance to be a part of policymaking and taking timely decisions. The coordinator of the NSS unit and Alumni Association work with students, parents, alumni, and community representatives. The college administration consists of Placement Cell, NSS committee, Women's Development Cell, Anti Ragging Committee, Admission Process and Counselling Committee, Public Grievance Redressal Cell, Academic Staff Council, Sports and Games Committee, and Campus Development committee. Prior to the execution of any mega-event, we decentralize all the work into various small committees with the active participation of all stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute is located in a notified tribal region, and committed to serve in rural and tribal areas. We are committed to provide quality education and provide them with the maximum inputs apart from the curriculum. Apart from syllabus prescribed by the parent university, we promote some add-on courses to put optimum inputs. We also run several skill-based short-term courses to enhance their soft skills. The functional MoU was established with Nursery, Khandala, (Shirpur) where our ten students got training sessions for one month. Collaborative student orientation activities are also organised with other institutions. The teachers often participated in Faculty Exchange Programme conducting collaborative academic activities, and also, they have some functional MoUs with the academic institutions.

The Campus Development Committee maintains the cleanliness and greenery on the college campus. The committee repairs and maintains the outdoor tools and other property spread on the campus. The Mentor-Mentee committee helps to maintain a cordial relationship with students. The names and photos of students who performed well in the university examination or in sports and games are exhibited on flex boards. Considering the need of students, we conduct classes for competitive examinations.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational system of the College facilitates its smooth functioning. The Management body is at the top of the organizational structure. The CDC (College Development Committee) is the policy-making body. It is constituted as per the norms and guidelines of the Maharashtra Government. It has the representation of all the stakeholders. The CDC prepares the perspective plan of the institution concerning educational, organizational, and infrastructural growth. The CDC has to prepare and execute the plan for the overall development of the institution. It discusses the reports of the IQAC and makes suitable recommendations. The college is affiliated with Rashtrasant Tukadoji Maharaj Nagpur University, and all the appointments are done as per the service rules of the University and the Government of Maharashtra. The Principal is the academic and administrative head of the college and plays the role of secretary in the college development committee. The various committees are formed to assist in the smooth functioning of the college. The college has a staff council comprising teaching and non-teaching staff members assisting the Principal.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution offers employees an equal opportunity to grow in their careers and provides constructive assistance whenever necessary. Medical Leave & Maternity leave for eligible staff members are sanctioned as soon as possible. The teaching and Non-Teaching Staff Club organizes picnics, and sports activities for the staff. The institution ensures a healthy and motivated atmosphere at the workplace. The staff members are provided assistance in the procedure of Home Loans, Vehicle Loan, Personal Loan, Life Insurance Corporation Premium, GIC, Accidental Insurance, and Loan from G.P.F. The medical bills are submitted and got sanctioned through the office of the joint Director.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

An effective performance management system plays a crucial role in operating the organization in an efficient manner. The institute follows the Performance Based Appraisal System (PBAS) suggested by RTM Nagpur University, Nagpur. In this scheme, the

performances are classified into three categories (i) Teaching, Learning, and Evaluation related activities (ii) Co-Curricular, Extension, and Professional Development related activities (iii) Research Publications and Academic Contributions. The teaching faculties submit PBAS to the IQAC every year at the end of the session. Based on the data collected, API scores are calculated for each of the three categories. The Principal in consultation with IQAC fixes certain minimum API scores to be achieved by the faculty members in the three categories. These scores are used for the award of career advancements to faculty members and for promotion to the next higher position. As such, there is no performance appraisal system followed for non-teaching staff in the institute. The performance appraisal is a continuous process of assessing and measuring the inputs of every staff and knowing their strengths and weaknesses and communicating the results of their efforts to the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institute has a mechanism for internal and external audits to ensure financial compliance. The expenditure concerning departmental activities, excluding salary, is budgeted at the beginning of the financial year, with the Principal directing the HODs to submit the budget proposal which includes equipment, software, maintenance expenses, and the cost of spares. The Principal consolidates the budget received from various Departments and presents it to the CDC for approval. The details of all the expenditures/transactions of the entire financial year are consolidated and maintained at the accounts office and submitted for external audit at the end of the financial year. The Auditors also evaluate the appropriateness of accounting policies used and the rationality of the accounting estimates made by the management as well as evaluate the overall presentation of financial statements. Audited financial statements are also published on the institute's website as information for the public.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is located in rural background and has little scope for mobilization of the funds. The college is recognized under section 12 (B) in 2016 but has not received any grants from UGC. Nor has the institution received grants from any other funding agencies, government and non-government. Despite of all this the institution has taken initiatives to mobilize funds from local Z.P. members, M.L.A. and M.P. The institution has provided with the computers, printers, projectors for upgrading its IT infrastructure. Institute has designed some specific rules for fund usage and resource utilization. The management provides need-based loans to the college. Alumni contribute to the institute by raising funds to sponsor scholarships for some meritorious students. For the proper utilization of funds, we demand quotations from different shops; they are scrutinized and final decision is made based on parameters like pricing, quality, terms of service, etc. The Principal, along with the accounts department ensures that the expenditure lies within the allotted budget. The intervention of the management is sought in case the expenditure exceeds the budget.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal quality assurance cell (IQAC) has been established in the college for initiating a quality enhancement scheme. It has been constituted as per the format prescribed by the NAAC. Quality assurance strategy and processes are being discussed and subsequently reviewed by IQAC has initiated various measures though it is in the first cycle of NAAC accreditation. The IQAC has immensely contributed to the implementation of quality assurance strategies and processes at all levels. The IQAC regularly meets every three months. The IQAC prepares Annual Quality Assurance Reports (AQAR), and Self-Study Reports for NAAC. IQAC works consistently on the Performance Based Appraisal System (PBAS) for Career Advancement Scheme (CAS), Academic Calendar, Stakeholder feedback Reports, SSS, Action Taken Reports, New Programmes as per National Missions and Govt. Policies. It also plays a vital role in conducting academic, non-academic, curricular, co-curricular, extra-curricular, and community outreach activities in the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has initiated the formation of mentor-mentee committees. All the departments in the college have such functional groups where student-related problems, career counselling, and grievances are handled. This helps in improving structures and learning outcomes. The mentor-mentee groups regularly meet for

interactions. The academic audit is regularly carried out by IQAC. This again helps in recording the incremental improvement in various academic activities. Various webinars, seminars, guest lectures, class-talks related to students' orientation, faculty development, the overall development of students and their well-being are organized by IQAC. These activities help with the regular updation of knowledge and improve the teaching-learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is maintained in all the activities conducted in

the institution. The college offers equal opportunity to all the students irrespective of their gender, caste, creed, religion or social and economic status. Equal opportunity is given to each and every one in curricular, co-curricular, extracurricular, and extension activities conducted in the college. The academic calendar holds a special space for programmes regarding gender equity. Majority of the students in the college are female students. Internal Compliance Committee is constituted as per the instructions of Govt. of Maharashtra. This committee takes care of the issues related to female students. ICC also organizes different programmes, workshop related to women safety and empowerment. The college has installed a complaint box in the campus so that students can forward their complaints secretly to the administration of the institution. Another complaint box by the police department is also ensconced on the wall of the staircase of the building where female students can lodge their complaints and it directly goes to the police station. The college possesses a common girls' room adjoining the girls' toilet; a sanitary napkin vending machine and an incinerator are facilitated in it. Our college also has a Discipline Committee which takes care of the safety and security of the students. The college has 24X7 CCTV surveillance to control antisocial activities. Students and other employees in the college stay cautious about the surveillance. No such cases related to women safety or harassment have been reported in the institution.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://vidyasagarartscollege.org/cote_dor_import/admin/ckfinder/userfiles/files/Facilities%20for%20Female%20students.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Dustbins are placed in all the class rooms, in every passage, in offices, and departments of the institution. Grampanchayat garbage van visits the campus every day to collect dry and wet waste. Institute takes every possible initiative to maintain a plastic free environment in the campus. Use of Plastic is prohibited inside the Campus. The use of jute, cloth and paper bags is promoted and practiced in the college. Most of the students and staff use state transport buses and bicycles to reach college. An e-waste corner is available in the college where e-waste is deposited. The paper waste, e-waste is sold to the local vendors for the recycling process. Being an arts faculty college there is no issue of bio-medical or the hazardous chemical waste management in the institution.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities****D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-**C. Any 2 of the above**

reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The students seeking admission to the institution belong to diverse social, cultural, economic and linguistic backgrounds. Most of them belong to different castes, creed and religion. Many of them are first-generation learners. The institution makes all possible efforts to provide an all-inclusive environment to the students seeking admission in the college. To bring an inclusive environment into force, the college organizes various programmes such as student seminars, workshops, visit to the old age home, small study tours to temples, viharas, and monasteries, community outreach activities. Important national and international days, historical events, birth and death anniversaries of great people are celebrated enthusiastically in the college. The institute has no tolerance for a biased and prejudiced mindset. All the students are encouraged and given equal opportunities to participate in sports and other extracurricular activities irrespective of their gender, caste, creed, language and socio-economic background.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college is committed to sensitizes its students, teachers, non-teaching, and other stakeholders of the institution to the constitutional obligations, values, rights, duties and responsibilities of as the citizen of the nation. In participative and decentralized management, the college offers a representation to all the stakeholders of the institution. The NSS unit works on all the campaigns and civil programmes assigned and launched by the government from time to time. Republic Day and Independence Day are celebrated in the institution with complete enthusiasm and great zeal of patriotism. The Political Science Department every year organizes a Quiz competition on the occasion of Constitution Day. Voter's Day programme is organized in collaboration with the local Panchayat officials. Human Rights Day is celebrated by the NSS unit.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates national and international commemorative days, birth and death anniversaries of great personalities, events and festivals in great ardour. IQAC while preparing the academic calendar for the current session plans for the celebration of these important events. Independence Day and Republic Day are celebrated with patriotic fervour. Birth and Death anniversaries of Mahatma Gandhi, Chatrapati Shivaji Maharaj, Swami Vivekananda, Dr. Babasaheb Ambedkar, Rashtrasant Tukadoji Maharaj D. Laxmi Narayan, founder president Vinodkumaraji Jaiswal are celebrated in the college by organizing various programmes. The institution also organizes programmes on International Yoga Day, Women's Day, NSS Day, Human Rights Day, Kranti din Samaroh, Shiv Swarajy Din etc. Sports competitions are organised to mark the celebration of 'National Sports day' on the birth anniversary of hockey legend Major Dhyanchand. The Dept. of library science celebrates 'Wachan Prerana Din' on the occasion of the Birth anniversary of Dr. A.P.J. Abdul Kalam. Programmes like Book exhibition, essay writing, quiz competition, book reading sessions are organized by library science dept to celebrate the library day. A workshop on Women Empowerment and felicitation programme of successful women was organised on the occasion of international women's Day. A grand cultural event 'Sanskriti Kala Darshan' was organized this year to mark the celebrations of 'Azadi ka Amrit Mahotsav'.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices: 1

Title of the Practice: Celebration of important days and commemorative programmes in the college

Best Practices: 2

Title of the Practice: Knowledge Resource Centre for students

Details of these two best practices implemented by the institution during the year are given in the link below.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution is situated in a tribal area at Khairi (Bijewada) village. 'To extend the benefits of quality education to the rural, tribal and underprivileged sections of the society' and 'To Develop all-round personality of students and make them better human beings' are the vision and mission of the institution respectively. As per the vision and mission of our institution it is our prime motive to bring the first-generation learner into the mainstream of education and provide them quality education, develop their personality and enhance their

employability. The vision and the thirst of the institution is reflected through the following key activities of the institution:

- Special preference is given to the students from rural and tribal areas during the admission process of the college. Most of the students admitted in the college are first-generation learners. One third of the total strength of the students admitted during the year belongs to the S.T. category and most of them belong to the poor economic background.

Remaining part is given in the link below:

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To prepare academic calendar and form various committees and statutory Cells for the next academic session.
2. To Establish 'Equal Opportunity Cell' in the institution.
3. To start Post Graduation Courses in the subjects Marathi and Sociology.
4. To organize Mega Marathon on the Memorial Day of the founder president of the institution.
5. To visit adjoining Junior colleges for guidance and orientation of students.
6. To inspire teachers to participate and organize guest lectures, seminars, workshops and other Faculty improvement programmes.
7. To host the Vidarbha level Dr. S.R. Ranganathan research article writing competition.
8. To establish MoUs and linkages for academic and cocurricular activities.
9. To organize extension and community outreach programmes in collaboration with other institutions.
10. To encourage teachers to attend Orientation Courses/ Refresher Courses/ Summer and Winter Schools/ Short Term Courses for academic and professional growth.
11. To organize Health and Law awareness workshops for female students.

