Vidyasagar Education Society, Ramtek

Vidyasagar Kala Mahavidyalaya, Khairi (Bijewada), Ramtek, Dist. - Nagpur

INTERNAL QUALITY ASSURANCE CELL

IQAC Meeting Notice

Date: 14/07/2018

I have the honour to inform you that the meeting of Internal Quality Assessment Cell (IQAC) will be held on Wednesday, 20th July 2018 at 2.00 p.m. in the college.

All the members are requested to make it convenient to attend the meeting.

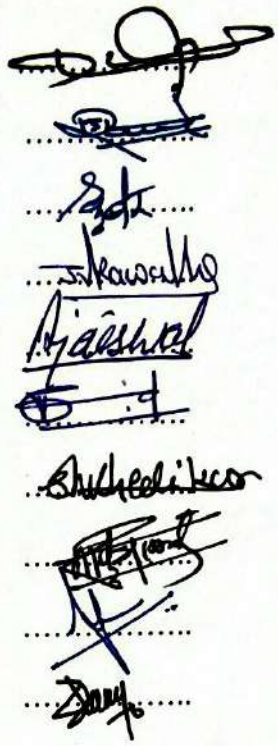
Yours faithfully,

(Dr. Sawan Dharmpuriwar)
Co-ordinator IQAC
IQAC CO-ORDINATOR
Vidyasagar Kala Mahavidyalaya
Khairy (Bijewada), Ramtek

Agenda:

1. To consider formation of various committees and statutory Cells.
2. To consider recommendations made by NAAC Peer Team.
3. To consider plan of action for the current academic year for quality enhancement.
4. To consider curriculum planning and finalizing academic calendar for the first term (Odd Semesters) of the year 2018-19.
5. Any other subject with the permission of the chair.

1. Dr. P.K.U. Pillai (Chairperson)
2. Dr. Girish Sapate (Member)
3. Dr. Suresh Somkuwar (Member)
4. Dr. Jyoti Kawathe (Member)
5. Adv. Anup Jaiswal (Member)
6. Ku. Yogita Gaikwad (Member)
7. Ku. Snehal Khedikar (Member)
8. Shri. Narayan Kumbhalkar (Member)
9. Shri Girish Kathikar (Member)
10. Dr. Sawan Dharmpuriwar (Co-ordinator)



Vidyasagar Education Society, Ramtek

Vidyasagar Kala Mahavidyalaya, Khairi (Bijewada), Ramtek, Dist.- Nagpur

INTERNAL QUALITY ASSURANCE CELL

Minutes of the IQAC Meeting held on 20th July 2018

The meeting of the IQAC was held on Wednesday, 20th July, 2018 at 2.00 p.m. in the college under the chairmanship of Principal Dr. P.K.U. Pillai.

The following members were present in the meeting:

1. Dr. P.K.U. Pillai (Chairperson)
2. Dr. Girish Sapate
3. Dr. Suresh Somkuwar
4. Dr. Jyoti Kawathe
5. Adv. Anup Jaiswal
6. Ku. Yogita Gaikwad
7. Ku. Snehal Khedikar
8. Shri. Narayan Kumbhalkar
9. Shri Girish Kathikar
10. Dr. Sawan Dharmpuriwar

The IQAC Co-ordinator welcomed all the members and with permission of the Chairperson started the proceedings of the meeting.

Item No. 1: To consider formation of various committees and statutory Cells

Formation of various committees and statutory cells for the session 2018-19 is discussed. It is discussed that the Staff Council shall meet and form the committees as early as possible.

Item No. 2: To consider recommendations made by NAAC Peer team

Co-ordinator placed the recommendations made by NAAC Peer Team during their visit for enhancing institutional quality. There was discussion over the recommendations. Detailed action plan is prepared to of the institution to fulfil them before the second cycle. It is specified that the action plan be placed before College Development Committee for approval.

Item No. 3: To consider plan of action for the current academic year towards quality enhancement

Detailed discussion held over the action plan for the current academic year towards quality enhancement. It is discussed that

1. Self-financing and need based short term courses should be introduced for the session 2018-19
2. Sub-committees to start P.G. Courses for Marathi, Sociology and Economics. The Chairman suggested that the committee will collect all the relevant information such as financial feasibility, infrastructure, expected number of students, university permission etc. related to the issue.
3. Various awareness programmes be prepared and executed under the banner of NSS, ICC and other departments for the session 2018-19.
4. Measures be taken to start MSCIT course in the campus with assistance of local computer institution.

Item No. 4 To consider curriculum planning and finalizing academic calendar for the first session (Odd Semester) of the year 2018-19.

It is decided that the teachers shall prepare detailed curriculum planning for their respective subjects. It is also decided to take up all measures for curriculum enrichment. It is also decided to prepare a college Academic calendar apart from the university academic calendar for the session 2018-19.

Item No. 5: Any other subject with the permission of the chair

There was no specific subject taken up for discussion. IQAC Co-ordinator read out the minutes of the meeting and the same was confirmed. He thanked all Hon. Members.

The meeting concluded with the tea and snacks.

Dr. Sawan Dharmpuriwar
(IQAC Co-ordinator)
IQAC CO-ORDINATOR
Vidyasagar Kala Mahavidalaya
Khairy (Bijewada), Ramtek

Dr. P.K.U. Pillai
(Chairperson & Principal)
Principal
Vidyasagar Kala Mahavidyalaya
Khairi (Bijewada) Tah. Ramtek

Vidyasagar Education Society, Ramtek

Vidyasagar Kala Mahavidyalaya, Khairi (Bijewada), Ramtek, Dist. – Nagpur

INTERNAL QUALITY ASSURANCE CELL

ACTION TAKEN REPORT

IQAC Meeting Dated 20th July 2018

Sr. No	Agenda / Plan of Action	Action Taken Report
1.	Item No. 1 To consider formation of various committees and statutory Cells.	Staff Council in its meeting on _____ formed 26 Committees and Statutory Cells for coordinating conducting college Academic. co-curricular and extension activities in the institution.
2.	Item No. 2 To consider recommendations made by NAAC Peer team.	CDC approved the action plan.
3.	Item No. 3 To consider plan of action for the current academic year towards quality enhancement	1. 8 Need based Short Term Certificate Courses introduced for the session 2018-19 2. A Committee is formed to collect information regarding starting PG Courses in the institution. The institution was unable to do so as there was no scope for starting any PG Course in Ramtek Taluka in the perspective plan of RTM Nagpur University. 3. Various awareness programmes organized in the institution during the first session of 2018-19 4. Institution was unable to start MSCIT Course in the college as it needs State Govt. approved centre to do so.
4.	Item No. 4 To consider curriculum planning and academic calendar for the first term (Odd Semester) of the session 2018-19.	1. Teachers prepared the curriculum planning for the session (Odd Semester) for the year 2018-19. 2. Separate Academic Calendar for the session 2018-19 prepared by IQAC.

Dr. Sawan Dharmpuriwar
(IQAC Co-ordinator)

IQAC CO-ORDINATOR
Vidyasagar Kala Mahavidyalaya
Khairy (Bijewada), Ramtek

Dr. P.K.U. Pillai
(Chairperson & Principal)

Principal
Vidyasagar Kala Mahavidyalaya
Khairi (Bijewada) Tah. Ramtek

Vidyasagar Education Society, Ramtek

Vidyasagar Kala Mahavidyalaya, Khairi (Bijewada), Ramtek, Dist.- Nagpur

INTERNAL QUALITY ASSURANCE CELL

IQAC Meeting Notice

Date: 22/09/2018

I have the honour to inform you that the meeting of the Internal Quality Assurance Cell (IQAC) will be held on Saturday, 29th September 2018 at 1.30 p.m. in the college.

All the members are requested to make it convenient to attend the meeting.

Yours faithfully,

(Dr. Sawan Dharmpuriwar)
Co-ordinator IQAC
IQAC CO-ORDINATOR
Vidyasagar Kala Mahavidalaya
Khairy (Bijewada), Ramtek

Agenda:

1. To consider documentation of various programmes / activities leading to quality enhancement.
2. To consider plan of action for organizing Free Mega Medical Camp.
3. To consider preparation of AQAR for the session 2018-19.
4. To consider collection of feedback from all the stakeholders.
5. To consider renewal of old MoU and establish new MoUs for enhancing institutional quality
6. Any other subject with the permission of the chair.

1. Dr. P.K.U. Pillai (Chairperson)
2. Dr. Girish Sapate (Member)
3. Dr. Suresh Somkuwar (Member)
4. Dr. Jyoti Kawathe (Member)
5. Adv. Anup Jaiswal (Member)
6. Ku. Yogita Gaikwad (Member)
7. Ku. Snehal Khedikar (Member)
8. Shri. Narayan Kumbhalkar (Member)
9. Shri Girish Kathikar (Member)
10. Dr. Sawan Dharmpuriwar (Co-ordinator)

Vidyasagar Education Society, Ramtek

Vidyasagar Kala Mahavidyalaya, Khairi (Bijewada), Ramtek, Dist.- Nagpur

INTERNAL QUALITY ASSURANCE CELL

Minutes of the IQAC Meeting Dated 29th September 2018

The meeting of the IQAC was held on Saturday, 29th September, 2018 at 1.30 p.m. in the college under the chairmanship of Principal Dr. P.K.U. Pillai.

The following members were present in the meeting:

1. Dr. P.K.U. Pillai (Chairperson)
2. Dr. Girish Sapate
3. Dr. Suresh Somkuwar
4. Dr. Jyoti Kawathe
5. Adv. Anup Jaiswal
6. Ku. Yogita Gaikwad
7. Ku. Snehal Khedikar
8. Shri. Narayan Kumbhalkar
9. Shri Girish Kathikar
10. Dr. Sawan Dharmpuriwar

The IQAC Co-ordinator welcomed all the members and with the permission of the Chairperson started the proceedings of the meeting.

Item No. 1: To consider documentation of various programmes / activities leading to quality enhancement.

Detailed discussion held over the documentation of various programmes and activities organized in the college for quality enhancement. It was decided that the reports of the activities and programmes organised in the college should be documented in soft and hard copies.

Item No. 2: To consider plan of action for organizing Free Mega Medical Camp

Considered the proposal of organizing a Free Mega Medical Camp jointly by Vidyasagar Education Society, NSS Unit of College & Dnyandeep Multipurpose Education Society, Ramtek in the memory of founder President late Dr. Vinodkumarji Jaiswal on Sunday, 6th January 2019 on his death anniversary. It was decided that the work should be done in co-ordination with the office bearers, directors, Principals, teaching & non-teaching Staff members, students from both the educational societies. The Chairperson suggested that all

Item No. 3: To consider preparation of AQAR for the session 2018-19.

Co-ordinator introduced the new system of submitting AQAR implemented by NAAC from the session 2018-19. It was decided that documentation of the work should be distributed among all the teachers on participative basis.

Item No. 4: To consider collection of feedback from all the stakeholders

Considering the importance of collection of Feedback from all the stakeholders on quality related issues, it was decided to develop software based feedback form for collection and analysis of feedback from all the stakeholders. It was decided further that the teacher mentors should be involved in the process of feedback collection and analysis.

Item No. 5: To consider renewal of old MoU and establish new MoUs for enhancing institutional quality

Considered the issue of establishing MoU with other educational and corporate institutions for enhancing training and placements of students. The Co-ordinator informed regarding the expiry date of MoU with Eco-Bioherb Industries Ltd. in the month of October, which needs renewal.

Item No. 6: Any other subject with the permission of the chair

There was no specific subject taken up for discussion. IQAC Co-ordinator read out the minutes of the meeting and the same was confirmed. He thanked all Members.

The meeting concluded with the tea and snacks.

Dr. Sawan Dharmpuriwar

(IQAC Co-ordinator)

IQAC CO-ORDINATOR
Vidyasagar Kala Mahavidalaya
Khairy (Bijewada), Ramtek

Dr. P.K.U. Pillai

(Principal)

Principal
Vidyasagar Kala Mahavidyalaya
Khairi (Bijewada) Tah. Ramtek

Vidyasagar Education Society, Ramtek

Vidyasagar Kala Mahavidyalaya, Khairi (Bijewada), Ramtek, Dist.- Nagpur

INTERNAL QUÀLITY ASSURANCE CELL

ACTION TAKEN REPORT

the IQAC Meeting Dated 29th September 2018

Sr. No	Agenda / Plan of Action	Action Taken Report
1.	Item No. 1 To consider documentation various programmes / activities leading to quality enhancement.	The Co-ordinators of various committees prepared reports of programmes / activities in hard and soft copies.
2.	Item No. 2 To consider plan of action for organizing Free Mega Medical Camp.	Various committees constituted under the leadership of the NSS coordinator for successful organization of the camp.
3.	Item No. 3 To consider preparation of AQAR for the session 2018-19	Criteria wise indicators were distributed among the teachers for the collection of data for the preparation of AQAR.
4.	Item No. 4 To collection of feedback from all the stakeholders.	Feedback Form is prepared in hard copy and soft copy and responsibility is given to the Feedback committee and mentors to collect feedback from all the stakeholders by the end of March 2019.
5.	Item No. 5 To consider renewal of old MoU and establish new MoUs for enhancing institutional quality	New MoU is signed with M. G. Arts and Commerce College, Parseoni for Faculty Exchange for the next two years.

Dr. Sawan Dharmpuriwr
(IQAC Co-ordinator)
IQAC CO-ORDINATOR
Vidyasagar Kala Mahavidalaya
Khairy (Bijewada), Ramtek

Dr. P.K.U. Pillai
(Chairperson & Principal)

Principal
Vidyasagar Kala Mahavidyalaya
Khairi (Bijewada) Tah Ramtek

Dr. Sawan Dharmpuriwr
(IQAC Co-ordinator)

Dr. P.K.U. Pillai
(Chairperson & Principal)

Vidyasagar Education Society, Ramtek

Vidyasagar Kala Mahavidyalaya, Khairi (Bijewada), Ramtek, Dist.- Nagpur

INTERNAL QUALITY ASSURANCE CELL

IQAC Meeting Notice

Date: 24/11/2018

I have the honour to inform you that the meeting of the Internal Quality Assurance Cell (IQAC) will be held on Saturday, 2nd December 2018 at 1.30 p.m. in the college.

All the members are requested to make it convenient to attend the meeting.

Yours faithfully,

(Dr. Sawan Dharmpuriwar)
Co-ordinator IQAC
IQAC CO-ORDINATOR
Vidyasagar Kala Mahavidyalaya
Khairy (Bijewada), Ramtek

Agenda:

1. To consider preparations for organizing Free Mega Medical Camp.
2. To consider curriculum planning and finalizing academic calendar for the second term (Even Semester) of the year 2018-19.
3. To consider organizing workshop for voter awareness regarding VVPAT
4. To consider organizing workshop for Yoga and Mental Awareness
5. To consider organizing Mega Alumni Meet
6. To consider promotion of ICT tools in teaching learning process.
7. To consider formation of Students' Council in the college
8. Any other subject with the permission of the chair.

1. Dr. P.K.U. Pillai (Chairperson)
2. Dr. Girish Sapate (Member)
3. Dr. Suresh Somkuwar (Member)
4. Dr. Jyoti Kawathe (Member)
5. Adv. Anup Jaiswal (Member)
6. Ku. Yogita Gaikwad (Member)
7. Ku. Snehal Khedikar (Member)
8. Shri. Narayan Kumbhalkar (Member)
9. Shri Girish Kathikar (Member)
10. Dr. Sawan Dharmpuriwar (Co-ordinator)

Vidyasagar Education Society, Ramtek

Vidyasagar Kala Mahavidyalaya, Khairi (Bijewada), Ramtek, Dist.- Nagpur

INTERNAL QUALITY ASSURANCE CELL

Minutes of the IQAC Meeting Dated 02nd December 2018

The meeting of the IQAC was held on Saturday, 2nd December, 2018 at 1.30 p.m. in the college under the chairmanship of Principal Dr. P.K.U. Pillai.

The following members were present in the meeting:

1. Dr. P.K.U. Pillai (Chairperson)
2. Dr. Girish Sapate
3. Dr. Suresh Somkuwar
4. Dr. Jyoti Kawathe
5. Adv. Anup Jaiswal
6. Ku. Yogita Gaikwad
7. Ku. Snehal Khedikar
8. Shri. Narayan Kumbhalkar
9. Shri Girish Kathikar
10. Dr. Sawan Dharmpuriwar

The IQAC Co-ordinator welcomed all the members and with the permission of the Chairperson started the proceedings of the meeting.

Item No. 1: To consider preparations for organizing Free Mega Medical Camp

Considered the preparations for successful organization of Free Mega Medical Camp organized jointly by Vidyasagar Education Society, NSS Unit of College & Dnyandeep Multipurpose Education Society, Ramtek in the fond of founder President late Dr. Vinodkumarji Jaiswal on Sunday, 6th January 2019 on his death anniversary. The Chairperson overviewed the preparations done till date and gave new instructions.

Item No. 2. To consider curriculum planning and finalizing academic calendar for the second session (Even Semesters) of the year 2018-19

It is decided that the teachers shall prepare detailed curriculum planning for their respective subjects of the even semesters. It is also decided to take up all measures for curriculum enrichment. It is also decided to prepare a college Academic calendar for the second session (Even Semesters) of the year 2018-19.

Item No. 3: To consider organizing workshop for voter awareness regarding VVPAT

Considered the proposal of organizing a workshop for voter awareness regarding VVPAT in collaboration with Tahasil Office, Ramtek. It was decided to organize such workshop to create voter awareness regarding VVPAT

Item No. 4: To consider organizing workshop for Yoga and Mental Awareness

Considered the proposal of organizing a workshop for Yoga and Mental Awareness in collaboration with Kavi Kulguru Kalidas Vidyapith, Ramtek. It was decided to organize such workshop under the banner of Physical Education Department of the college to create awareness for mental and physical health.

Item No. 5: To consider organizing Mega Alumni Meet

Considered the proposal of organizing Mega alumni Meet. It was decided to organize this Meet on 10/02/2019 under the banner of Alumni Association of the college.

Item No. 6: To consider promotion of ICT tools in teaching learning process

Considered the need of promotion of ICT tools in teaching and learning process. It was decided that teacher should use more ICT tools in teaching and learning process.

Item No. 7: To consider formation of Students' Council in the college

As there were no instructions from RTM Nagpur University regarding formation of Students' Council in the college for this session, the IQAC suggested that there should be formation of Students' Council at college level. It was decided to form Students' Council at college level.

Item No. 8: Any other subject with the permission of the chair

There was no specific subject taken up for discussion. IQAC Co-ordinator read out the minutes of the meeting and the same was confirmed. He thanked all Members.

The meeting concluded with the tea and snacks.

Dr. Sawan Dharmpuriwar
(IQAC Co-ordinator)
IQAC CO-ORDINATOR
Vidyasagar Kala Mahavidalaya
Khairy (Bijewada), Ramtek

Dr. P.K.U. Pillai
(Principal)

Principal
Vidyasagar Kala Mahavidyalaya
Khairi (Bijewada) Tah Ramtek

Vidyasagar Education Society, Ramtek

Vidyasagar Kala Mahavidyalaya, Khairi (Bijewada), Ramtek, Dist.- Nagpur

INTERNAL QUALITY ASSURANCE CELL

ACTION TAKEN REPORT

IQAC Meeting Dated 02nd December 2018

Sr. No	Agenda / Plan of Action	Action Taken Report
1.	Item No. 1 To consider plan preparations for organizing Free Mega Medical Camp.	As a result of the collaborative efforts the camp was a huge success. More than 2500 patients were benefited from the camp. Free medicines were also distributed to the patients.
2.	Item No. 2 To consider curriculum planning and finalizing academic calendar for the second session (Even Semester) of the year 2018-19.	1. Teachers prepared the curriculum planning for the second term (Even Semesters) for the year 2018-19. 2. Separate Academic Calendar for second term (Even Semesters) prepared by IQAC.
3.	Item No.3 To consider organizing workshop for creating voter awareness regarding VVPAT	IQAC organized a workshop in collaboration with Tahasil office, Ramtek for voter awareness regarding VVPAT.
4.	Item No. 4 To consider organizing workshop for Yoga and Mental Awareness	Physical Education Department of the college organized a one day workshop on Yoga and Mental Awareness in collaboration with Kavi Kulguru Kalidas Sanskrit Vidyapith, Ramtek on 13 Feb. 2019.
5.	Item No. 5 To consider organizing Mega Alumni Meet	Alumni Association of the college organized Mega Alumni Meet on 10/02/2019
6.	Item No.6 To consider promotion of ICT tools in teaching learning process	Teachers enhanced use of ICT tools in teaching and learning process
7.	Item No.7 To consider formation of Students' Council in the college.	The Student's Council was formed at college level.

Dr. Sawan Dharmpuriwar
(IQAC Co-ordinator)

IQAC CO-ORDINATOR
Vidyasagar Kala Mahavidyalaya
Khairy (Bijewada), Ramtek

Dr. P.K.U. Pillai
(Chairperson & Principal)

Principal
Vidyasagar Kala Mahavidyalaya
Khairi (Bijewada) Tah. Ramtek

Vidyasagar Education Society, Ramtek

Vidyasagar Kala Mahavidyalaya, Khairi (Bijewada), Ramtek, Dist.- Nagpur

INTERNAL QUALITY ASSURANCE CELL

IQAC Meeting Notice

Date: 06/04/2019

I have the honour to inform you that the meeting of the Internal Quality Assurance Cell (IQAC) will be held on Friday, 12th April 2019 at 2.00 p.m. in the college.

All the members are requested to make it convenient to attend the meeting.

Yours faithfully,

(Dr. Sawan Dharmpuriwar)
Co-ordinator IQAC
IQAC CO-ORDINATOR
Vidyasagar Kala Mahavidyalaya
Khairy (Bijewada), Ramtek

Agenda:

1. Documentation of reports of various committees and statutory Cells.
2. To consider formation of Help Desk for Scholarship assistance.
3. Admission process for the session 2019-20.
4. Analysis of Feedback from the stakeholders and preparation of Feedback Report.
5. Any other subject with the permission of the chair.

1. Dr. P.K.U. Pillai (Chairperson) .....
2. Dr. Girish Sapate (Member) .....
3. Dr. Suresh Somkuwar (Member) .....
4. Dr. Jyoti Kawathe (Member) .....
5. Adv. Anup Jaiswal (Member) .....
6. Ku. Yogita Gaikwad (Member) .....
7. Ku. Snehal Khedikar (Member) .....
8. Shri. Narayan Kumbhalkar (Member) .....
9. Shri Girish Kathikar (Member) .....
10. Dr. Sawan Dharmpuriwar (Co-ordinator) .....

Vidyasagar Education Society, Ramtek

Vidyasagar Kala Mahavidyalaya, Khairi (Bijewada), Ramtek, Dist.- Nagpur

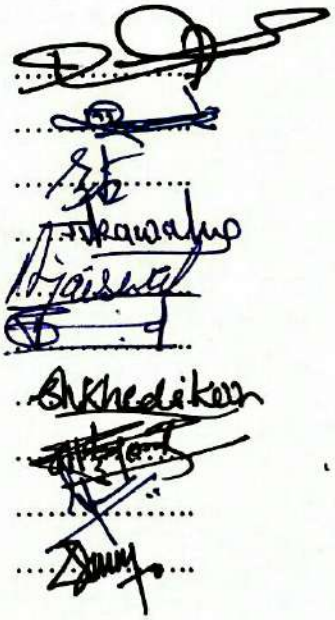
INTERNAL QUALITY ASSURANCE CELL

Minutes of the IQAC Meeting Dated 12th April 2019

The meeting of the IQAC was held on Wednesday, 12th April, 2019 at 2.00 p.m. in the college under the chairmanship of Principal Dr. P.K.U. Pillai.

The following members were present in the meeting:

1. Dr. P.K.U. Pillai (Chairperson)
2. Dr. Girish Sapate
3. Dr. Suresh Somkuwar
4. Dr. Jyoti Kawathe
5. Adv. Anup Jaiswal
6. Ku. Yogita Gaikwad
7. Ku. Snehal Khedikar
8. Shri. Narayan Kumbhalkar
9. Shri Girish Kathikar
10. Dr. Sawan Dharmpuriwar



The IQAC Co-ordinator welcomed all the members and with permission of the Chairperson started the proceedings of the meeting.

Item No. 1: Documentation of reports of various committees and statutory Cells

Detailed discussion held over the collection and documentation of activities held by various committees and statutory cells for quality enhancement. It was decided that the reports of the activities and programmes organised in the college in the session 2018-19 should be documented in soft and hard copies

Item No. 2: To consider formation of Help Desk for Scholarship assistance

Considered the formation of Help Desk for Scholarship Assistance. The purpose of this committee was to help students so that no eligible student should be deprived of his/her right of getting educational scholarship due to lack of knowledge or proper online assistance. It was decide to form the committee with immediate effect.

Item No. 3: Admission process for the session 2019-20

There was discussion over the admission process for the session 2019-20. The committee discussed the action plan for increasing admissions for current academic year towards quality enhancement. The committee reached to the following conclusions.

1. To visit the Jr. Colleges of the nearby areas and meet the students and the staff members to give the information about the admission process of the college.
2. To make changes in the college timings to make it more students friendly.
3. To spread information about facilities and achievements of the college.

Item No. 4: Analysis of feedback from the stakeholders and preparation of Feedback Report

Considered the analysis of Feedback from all the stakeholders on quality related institutional process. It was decided to prepare a detailed report based on the feedback collected from all the stakeholders. It was also decided to conduct Students Satisfaction Survey (SSS) at college level.

Item No. 5: Any other subject with the permission of the chair

There was discussion regarding formation of various committees and statutory Cells for the session 2019-20. The Chairman instructed to recommend Staff Council to form committees for the session 2019-20. IQAC Co-ordinator read out the minutes of the meeting and the same was confirmed. He thanked all Members.

The meeting concluded with the tea and snacks.

Dr. Sawan Dharmpuriwar
(IQAC Co-ordinator)

IQAC CO-ORDINATOR
Vidyasagar Kala Mahavidalaya
Khairy (Bijewada), Ramtek

Dr. P.K.U. Pillai
(Chairperson & Principal)

Principal
Vidyasagar Kala Mahavidyalaya
Khairi (Bijewada) Tah. Ramtek

Vidyasagar Education Society, Ramtek

Vidyasagar Kala Mahavidyalaya, Khairi (Bijewada), Ramtek, Dist. – Nagpur

INTERNAL QUALITY ASSURANCE CELL

ACTION TAKEN REPORT

IQAC Meeting Dated 12th April 2019

Sr. No	Agenda / Plan of Action	Action Taken Report
1.	Item No. 1 To collect reports of various committees and statutory Cells	Reports of the committees were documented in soft and hard copies.
2.	Item No. 2 To consider formation of Help Desk for Scholarship assistance	A Help Desk is constituted for scholarship assistance to the students with immediate effect.
3.	Item No. 3 Discussion about admission process for the session 2019-20	1. A Committee is constituted for admission process 2. Duties were assigned to the teachers to visit the nearby Jr. Colleges and interact with the students and teachers. 3. CDC approved the proposal for changing college timings since next session (2019-20)
4.	Item No. 4 Analysis of Feedback from all the stakeholders and preparation of Feedback Report	1. Feedback collected from stakeholders is analysed and detailed report is prepared in hard and soft copy format 2. Students Satisfaction Survey (SSS) is conducted at college level.
5.	Item No. 5 Formation of various committees for the session 2019-20	IQAC recommended Staff Council to form various committees and statutory for the session 2019-20.

Dr. Sawan Dharmpuriwar
(IQAC Co-ordinator)

IQAC CO-ORDINATOR
Vidyasagar Kala Mahavidalaya
Khairy (Bijewada), Ramtek

Dr. P.K.U. Pillai
(Principal)

Principal
Vidyasagar Kala Mahavidyalaya
Khairi (Bijewada) Tah. Ramtek