

Vidyasagar Education Society, Ramtek

VIDYASAGAR KALA MAHAVIDYALAYA

Khairi (Bijewada), Ramtek, Dist.- Nagpur

INTERNAL QUALITY ASSURANCE CELL

Minutes of the IQAC Meeting held on 1st July 2021

The meeting of the IQAC was held on Thursday, 1st July 2021 at 11.30 p.m. in the college under the chairmanship of Principal Dr. P.K.U. Pillai.

The following members were present in the meeting:

1. Dr. P.K.U. Pillai (Chairperson)
2. Dr. Girish Sapate
3. Dr. Suresh Somkuwar
4. Dr. Jyoti Kawathe
5. Adv. Anup Jaiswal
6. Ku. Snehal Khedikar
7. Shri Girish Kathikar
8. Dr. Sawan Dharmपुरiwar

IQAC Co-ordinator welcomed all the members and with the permission of the Chairperson started the proceedings of the meeting.

Item No. 1: To consider plan of action for the academic year 2021-22

IQAC Co-ordinator put forward the Plan of Action for 2021-22 submitted with AQAR of previous year i.e., 2020-21. The committee discussed over the action plan of IQAC for the academic year 2021-22. Considering that the chairperson and the committee gave various instructions to take necessary actions to complete the targets set in the action plan within speculated time.

Item No. 2: To consider curriculum planning and finalizing academic calendar for the first term (Odd Semesters)

Detailed discussion held over academic planning for the first term (Odd Semesters) for the year 2021-22. The Chairperson instructed IQAC Co-ordinator to prepare Academic Calendar of the institution for the year 2021-22 in accordance with the Academic Calendar of the University. It was decided that teachers should prepare curriculum planning according to the syllabi of their respective subjects and submit it to Principal's office through IQAC Co-ordinator.

Item No. 3: To consider organizing webinars of library science, social science and physical education departments.

There was discussion over organizing webinars of library science, social science and physical education departments. The chairperson instructed to organize these webinars jointly. It was decided to organize these webinars in the second week of July.

Item No. 4: Regarding recommendation of Nominees from the (local society, alumni, industrialist and students) to the IQAC by CDC.

IQAC co-ordinator informed the committee about completion of tenure of the nominated members to the IQAC. The committee requested the chairperson to put proposal before CDC to recommend nominees from the local society, industrialist, alumni and students to the IQAC.

Item No. 5: Any other subject with the permission of the chair

There was discussion over undertaking plantation drive to increase number of trees in the campus. IQAC Co-ordinator read out the minutes of the meeting and the same was confirmed.

The meeting concluded with the tea and snacks.



Dr. Sawan Dharmपुरीwar

(IQAC Co-ordinator)
IQAC CO-ORDINATOR

Vidyasagar Kala Mahavidyalaya
Khairi (Bijewada), Ramtek




Dr. P.K.U. Pillai

(Chairperson & Principal)
Principal

Vidyasagar Kala Mahavidyalaya
Khairi (Bijewada) Tha. Ramtek

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Vidyasagar Kala Mahavidyalaya, Khairi (Bijewada), Ramtek, Dist. – Nagpur
INTERNAL QUALITY ASSURANCE CELL
ACTION TAKEN REPORT
IQAC Meeting Dated 1st July 2021

| Sr. No | Agenda / Plan of Action | Action Taken Report |
|--------|--|--|
| 1. | Item No. 1 To consider plan of action for the academic year 2021-22 | <ul style="list-style-type: none"> The effort started to complete the works according to plan of action within the speculated time by various committees and departments. |
| 2. | Item No. 2 To consider curriculum planning and finalizing academic calendar for the first term (Odd Semesters) | <ul style="list-style-type: none"> IQAC Co-ordinator prepared the Academic Calendar for the First Term (Odd Semesters I, III & IV). Teachers prepared the curriculum planning based on the syllabi of their respective subjects. |
| 3. | Item No. 3 To consider organizing webinars of library science, social science and physical education departments | <ul style="list-style-type: none"> One Day National Webinar on 'Social & Economic Challenges During Covid Pandemic' was jointly organised by Departments of Sociology, History and Political Science on Monday, July 12, 2021 One Day National Webinar on 'Reading Culture and Mental Health' was jointly organised by Departments of Library Science and Physical Education on 13 July 2021 |
| 4. | Item No. 4 Regarding recommendation of Nominees (from the local society, industrialist, alumni and students) to the IQAC by CDC. | <ul style="list-style-type: none"> CDC recommended nominees from the local society, industrialist, alumni and students to the IQAC |
| 4. | Item No. 5 Any other subject with the permission of the chair. | <ul style="list-style-type: none"> Plantation drive was undertaken by NSS Unit and Campus Development Committee. |


Dr. Sawan Dharmपुरiwar
(IQAC Co-ordinator)


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(Chairperson & Principal)
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INTERNAL QUALITY ASSURANCE CELL
Minutes of the IQAC Meeting Dated 9th October 2021

The meeting of the IQAC was held on Monday, 9th October, 2021 at 11.30 p.m. in the college under the chairmanship of Principal Dr. P.K.U. Pillai.

The following members were present in the meeting:

1. Dr. P.K.U. Pillai (Chairperson)
2. Dr. Girish Sapate
3. Dr. Suresh Somkuwar
4. Dr. Jyoti Kawathe
5. Adv. Anup Jaiswal
6. Mr. Anil Waghmare
7. Ku. Sakshi Mohankar
8. Shri. Narayan Kumbhalkar
9. Dr. Sawan Dharpuriwar

The IQAC Co-ordinator welcomed all the members and with permission of the Chairperson started the proceedings of the meeting.

Item No. 1: To consider organizing collaborative academic and co-curricular activities with other institutions.

Discussion held over organizing collaborative academic and co-curricular activities with other institutions. The committee instructed to increase the number of collaborative academic and cocurricular activities with other institutions.

Item No. 2: To consider organizing library orientation programme and book exhibition.

There was discussion over organizing library orientation programme and book exhibition for the students and staff of the college. It was decided that the book exhibition and library orientation programme will be organized at the occasion of 'Wachan Prerana Din' on 14th October.

Item No. 3: To consider decorating pathway of the institution.

It was decided to decorate the pathway of the institution by planting Ashoka trees and constructing carries on both the sides of the road. The committee also instructed to construct concrete boundaries around at the bottom of big trees.

Item No. 4: To consider Submission of AQAR for the year 2020-21.

IQAC Co-ordinator put forth the AQAR for the year 2020-21. The committee discussed over the online submission of the AQAR. The Chairperson instructed that the AQAR for the year 2020-21 should be submitted within time.

Item No. 5: To consider organizing Covid 19 awareness programme and vaccination camp for students.

Discussion held over organizing Covid 19 awareness programme and vaccination camp in the college for students. It was decided that the camp will be organized in collaboration with Government Health Department under 'Mission Yuva Swasth'

Item No. 6: Any other subject with the permission of the chair

There was no specific subject taken up for discussion. IQAC Co-ordinator read out the minutes of the meeting and the same was confirmed. He thanked all the honourable members for giving their valuable time for the meeting.

The meeting concluded with the tea and snacks.



Dr. Sawan Dharmपुरीवर

(IQAC Co-ordinator)

IQAC CO-ORDINATOR

**Vidyasagar Kala Mahavidyalaya
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Dr. P.K.U. Pillai

(Principal)

Principal

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INTERNAL QUALITY ASSURANCE CELL

ACTION TAKEN REPORT

the IQAC Meeting Dated 9th October 2021

| Sr. No | Agenda / Plan of Action | Action Taken Report |
|---------------|--|--|
| 1. | Item No. 1 To consider organizing collaborative academic and co-curricular activities with other institutions. | Various activities such as webinars, online lecture series, FDP were organised in the institution. |
| 2. | Item No. 2 To consider organizing library orientation programme and book exhibition. | Library orientation programme and book exhibition was organized on 14 th October 21 at the occasion of 'Wachan Prerana Din'. |
| 3. | Item No. 3 To consider decorating pathway of the institution. | Pathway of the institution by planting Ashoka trees and constructing carries on both the sides of the road. |
| 4. | Item No. 4: To consider Submission of AQAR for the year 2020-21. | The AQAR was submitted on 29/03/22 |
| 5. | Item No. 5 To consider organizing Covid 19 awareness programme and vaccination camp for students. | Covid 19 awareness programme and vaccination camp for students was organised in the institution during 25 Oct. to 02 Nov. 2021 under 'Mission Yuva Swasth' in the institution. |



Dr. Sawan Dharmपुरी

(IQAC Co-ordinator)

IQAC CO-ORDINATOR

Vidyasagar Kala Mahavidyalaya
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Br. P.K.U. Pillai

(Chairperson & Principal)

Principal

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Vidyasagar Education Society, Ramtek

VIDYASAGAR KALA MAHAVIDYALAYA

Khairi (Bijewada), Ramtek, Dist.- Nagpur

INTERNAL QUALITY ASSURANCE CELL

Minutes of the IQAC Meeting Dated 14th December 2021

The meeting of the IQAC was held on Tuesday, 14th December, 2021 at 11.30 p.m. in the college under the chairmanship of Principal Dr. P.K.U. Pillai.

The following members were present in the meeting:

1. Dr. P.K.U. Pillai (Chairperson)
2. Dr. Girish Sapate
3. Dr. Suresh Somkuwar
4. Dr. Jyoti Kawathe
5. Adv. Anup Jaiswal
6. Ku. Yogita Gaikwad
7. Ku. Snehal Khedikar
8. Dr. Sawan Dharmhuriwar

The IQAC Co-ordinator welcomed all the members and with the permission of the Chairperson started the proceedings of the meeting.

Item No. 1. To consider curriculum planning and preparation of academic calendar for the Second Term (Even Semesters)

The committee discussed over preparation of Academic Calendar for the second Term (Even Semesters II, IV & VI) for the year 2021-22. Chairperson instructed IQAC Co-ordinator to prepare Academic Calendar of the college in accordance with the Academic Calendar of the RTM Nagpur University. He instructed that all teachers should prepare curriculum planning of their respective subjects and submit it to the principal's office at the earliest.

Item No. 2: To consider proposal for raising NCC Unit for senior division in the institution.

Detailed discussion held over raising NCC unit for senior division (Boys and girls in the institution. The chairperson instructed complete necessary documentation and submit the proposal for the same to the concerned authorities.

Item No. 3: Plan of action for organizing Mega Marathon on 1st January 2022.

There was a discussion over organizing Mega Marathon on the occasion of 22nd Memorial Day of founder president late Dr. Vinodkumarji Jaiswal on 1st January 2022. A committee was formed to look after the proceedings of the organization.

Item No. 4: To consider organizing workshop and felicitation programme on Women's Day.

Discussion held over organizing workshop and felicitation programme for successful women on Women's Day 8th March 2022. It was decided that women working as the administrators at on government and local civic bodies from the vicinity will be felicitated on this occasion.

Item No. 5: Any other subject with the permission of the chair

As no any specific subject was taken up for discussion. IQAC Co-ordinator read out the minutes of the meeting and the same was confirmed. He thanked all the honourable Members for attending the meeting.

The meeting concluded with the tea and snacks.



Dr. Sawan Dharmpuriwar
(IQAC Co-ordinator)

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Dr. P.K.U. Pillai


(Principal)


Principal

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ACTION TAKEN REPORT
IQAC Meeting Dated 14th December 2021

| Sr. No | Agenda / Plan of Action | Action Taken Report |
|--------|---|---|
| 1. | Item No. 1 To consider curriculum planning and preparation of academic calendar for the Second Term (Even Semester). | Academic Calendar for Second Term (Even Semesters II, IV & VI) is prepared by the IQAC in accordance with the Academic Calendar of RTM Nagpur University. Teachers prepared Curriculum planning of their respective subjects as per the prescribed syllabi of their subjects. |
| 2. | Item No. 2 To consider proposal for raising NCC Unit for senior division in the institution. | Proposal for raising NCC Unit for senior division (Boys and Girls) in the institution is submitted to NCC Directorate Govt. of Maharashtra, Mumbai. |
| 4. | Item No. 3 Plan of action for organizing Mega Marathon on 1 st January 2022. | Complete preparations for Mega Marathon were done with the registrations over 350 participants. But marathon was cancelled at the eleventh hour by the local government authorities due to covid 19 restrictions. |
| 5. | Item No. 4 To consider organizing workshop and felicitation programme on Women's Day. | Workshop and felicitation programme for women was organized on the occasion of Women's Day on 8 th March 2022. |


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INTERNAL QUALITY ASSURANCE CELL

Minutes of the IQAC Meeting Dated 28th March 2022

The meeting of the IQAC was held on Monday, 04th April, 2022 at 11.30 p.m. in the college under the chairmanship of Principal Dr. P.K.U. Pillai.

The following members were present in the meeting:

1. Dr. P.K.U. Pillai (Chairperson)
2. Dr. Girish Sapate
3. Dr. Suresh Somkuwar
4. Dr. Jyoti Kawathe
5. Adv. Anup Jaiswal
6. Mr. Anil Waghmare
7. Shri. Narayan Kumbhalkar
8. Dr. Sawan Dharmपुरीwar

The IQAC Co-ordinator welcomed all the members and with the permission of the Chairperson started the proceedings of the meeting.

Item No. 1: To consider conducting online student satisfaction survey and analysis of feedback from the stakeholders.

Discussion held over conducting online student satisfaction survey and analysis of feedback from the stakeholders. It was decided to prepare a detailed report based on the feedback collected from all the stakeholders. It was decided that online student satisfaction survey should be conducted during the last week of April 2022.

Item No. 2: To consider submitting proposal for starting P.G. Courses in Marathi and Sociology.

Discussion held over Submitting proposal for P.G. Courses in Marathi and Sociology. Dr. S.R. Somkuwar and Dr. S.G. Dharmपुरीwar were given responsibility to complete the online documentation process for submitting the proposal for starting P.G. course to R.T.M. Nagpur University.

Item No. 3: To consider organizing 'Sanskriti Kala Darshan Programme' under the celebrations of 'Azadi ka Amrit Mahotsav'.

The committee discussed over organizing cultural programme under the celebration of 'Azadi ka Amrut Mahotsav'. It was decided that a cultural programme based on Indian culture,

music and art will be organized in the institution. It was decided that the programme will be titled as 'Sanskriti Kala Darshan'.

Item No. 4: To consider organizing online FDP on professional ethics.

There was discussion over organizing Faculty Development Programme (FDP) on professional ethics under the cluster of college activity. IQAC Co-ordinator Dr. S.G. Dharmpuriwar was given responsibility to coordinate with the other college for successful organization of the FDP.

Item No. 5: To consider admission process for the session 2020-21

The committee discussed over the admission process for the session 2022-23. The committee discussed about the ways to increase the number of admissions in the college. The chairperson instructed to visit the Jr. Colleges in the vicinity and meet the students to inform them about the facilities, achievements, admission process and fee structure of the college.

Item No. 6: Any other subject with the permission of the chair

There was discussion regarding formation of various committees and statutory Cells for the session 2022-23. The Chairman instructed to recommend Staff Council to form committees for the session 2019-20. IQAC Co-ordinator read out the minutes of the meeting and the same was confirmed. He thanked all the Members.

The meeting concluded with the tea and snacks.



Dr. Sawan Dharmpuriwar

(IQAC Co-ordinator)

IQAC CO-ORDINATOR

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Khairi (Bijewada), Ramtek



Dr. P.K.U. Pillai

(Chairperson & Principal)

Principal

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INTERNAL QUALITY ASSURANCE CELL

ACTION TAKEN REPORT

IQAC Meeting Dated 28th March 2022

| Sr. No | Agenda / Plan of Action | Action Taken Report |
|---------------|--|---|
| 1. | Item No. 1: To consider conducting online student satisfaction survey and analysis of feedback from the stakeholders. | Feedback Report is prepared. Online students Satisfaction survey was conducted during the last week of April. |
| 2. | Item No. 2: To consider submitting proposal for starting P.G. Courses in Marathi and Sociology. | Proposal for starting P.G. Courses in Marathi and Sociology was submitted to R.T.M Nagpur University. |
| 3. | To consider organizing 'Sanskriti Kala Darshan Programme' under the celebrations of 'Azadi ka Amrit Mahotsav'. | A cultural programme based on the art, music and culture of India is organized under the title 'Sanskriti KalaDarshan'. |
| 4. | Item No. 3 To consider organizing online FDP on professional ethics. | Online FDP on Professional Ethics was organized on 30 May 2022 under the cluster of college activity. |
| 5. | Item No. 4 To consider admission process for the session 2019-20 | Jr. Colleges situated in the vicinity were visited by the staff members. They interacted with the students informed them about the facilities and admission process of the college. |
| 6. | Item No. 5 Any other subject with the permission of the chair | Recommendations were made by IQAC to the Staff Council regarding formation of committees and statutory cells in the college for the session 2022-23. |


Dr. Sawan Dharmपुरiwar
(IQAC Co-ordinator)
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(Principal)
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