

Vidyasagar Education Society, Ramtek

VIDYASAGAR KALA MAHAVIDYALAYA

Khairi (Bijewada), Ramtek, Dist.- Nagpur

INTERNAL QUALITY ASSURANCE CELL

Minutes of the IQAC Meeting held on 30th June 2022

The meeting of the IQAC was held on Tuesday, 30th June 2022 at 2.30 p.m. in the college under the chairmanship of Principal Dr. P.K.U. Pillai.

The following members were present in the meeting:

1. Dr. P.K.U. Pillai (Chairperson)
2. Dr. Girish Sapate
3. Dr. Suresh Somkuwar
4. Dr. Jyoti Kawathe
5. Adv. Anup Jaiswal
6. Shri. Girish Kathikar
7. Ku. Sakshi Mohankar
8. Shri Anil Waghmare
9. Dr. Sawan Dharmपुरीwar

IQAC Co-ordinator welcomed all the members and with the permission of the Chairperson started the proceedings of the meeting.

Item No. 1: To consider preparation of academic calendar for the first term (Odd Semesters.)

Discussion held over the preparation of academic calendar for the first term (Odd Semesters) for the year 2022-23. The Chairperson instructed the IQAC Co-ordinator to prepare the same in accordance with the academic calendar issued by the R.T.M. Nagpur university.

Item No. 2: To consider formation of various committees and statutory Cells for the academic session 22-23.

There was a discussion about formation of various committees and statutory cells for the decentralization of institutional work while conducting academic, cocurricular and extra seeking advice from the staff council.

Item No. 3: To start Post Graduation Courses in the subjects Marathi and Sociology.

Detailed discussion held over starting Post Graduate Courses in Marathi & Sociology as per the permission letter received from the parent university. The committee instructed to take collective efforts to enrol students for the PG courses in Marathi and Sociology.

Item No. 5: To consider organizing various programmes under 'Azadi Ka Amrit Mahotsav.'

Discussion held over organizing various programmes to mark the celebrations under 'Azadi ka Amrit Mahotsav'. It was decided to organize 'Har Ghar Tiranga Abhiyan', plantation drive, awareness drives, rallies and other such activities under this program. The chairman instructed to collaborate with other social organization for making it a collaborative endeavour with the society.


Item No. 6: To host the Vidarbha level Dr. S.R. Ranganathan research article writing competition.

IQAC Co-ordinator informed committee about the organization of Vidarbha level S.R. Ranganathan research article writing competition for the year 2022-23. The committee instructed to give responsibility of organization of this competition to Librarian Dr. Ashish Thanekar as the co-ordinator of this event.

Item No. 5: Any other subject with the permission of the chair

There was discussion over the felicitation of meritorious students of the HSSC (XII Class) examination from the junior colleges of adjoining villages. The committee decided to organize this program at Adv. Nandkishor Jaiswal School & Junior College Kachurwahi. IQAC Co-ordinator read out the minutes of the meeting and the same was confirmed.

The meeting concluded with the tea and snacks.


Dr. Sawan Dharmपुरीवर
(IQAC Co-ordinator)

IQAC CO-ORDINATOR
Vidyasagar Kala Mahavidyalaya
Khairi (Bijewada), Ramtek


Dr. P.K.U. Pillai
(Chairperson & Principal)

Principal
Vidyasagar Kala Mahavidyalaya
Khairi (Bijewada) Thane


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INTERNAL QUALITY ASSURANCE CELL

ACTION TAKEN REPORT

IQAC Meeting Dated 30th June 2022

| Sr. No. | Agenda / Plan of Action | Action Taken Report |
|---------|--|---|
| 1. | Item No. 1 To consider preparation of academic calendar for the first term (Odd Semesters.) | IQAC Co-ordinator prepared the Academic Calendar for the First Term (Odd Semesters I, III & IV). |
| 2. | Item No. 2 To consider formation of various committees and statutory Cells for the academic session 22-23. | Various committees and statutory Cells for the academic session 2022-23 were established seeking advice from the Staff Council. |
| 3. | Item No. 3 To start Post Graduation Courses in the subjects Marathi and Sociology. | Post Graduation Courses in the subjects Marathi & Sociology under the affiliation of R.T.M. Nagpur University were started from the session 2022-23. |
| 5. | Item No. 4 To consider organizing various programmes under 'Azadi Ka Amrit Mahotsav' | Various programmes and activities including Har Ghar Tiranga Abhiyan, plantation drives, awareness drives and rallies were organized to mark the celebrations of 'Azadi Ka Amrit Mahotsav.' |
| 6. | Item No. 5 To host the Vidarbha level Dr. S.R. Ranganathan research article writing competition. | Vidarbha level Dr. S.R. Ranganathan research article writing competition was successfully organised by the college in collaboration with the Vidarbha Sahitya Sangh, Nagpur. The prize distribution ceremony was held in the month of August. |
| 7. | Item No. 6 Any other subject with the permission of the chair. | Felicitation programme of meritorious students of the HSSC (XII Class) examination from the junior colleges of adjoining villages was organized at Adv. Nandkishor Jaiswal School & Junior College Kachurwahi. |


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INTERNAL QUALITY ASSURANCE CELL

Minutes of the IQAC Meeting Dated 10th September 2022

The meeting of the IQAC was held on Monday, 10th September 2022, at 2.30 p.m. in the college under the chairmanship of Principal Dr. P.K.U. Pillai.

The following members were present in the meeting:

1. Dr. P.K.U. Pillai (Chairperson)
2. Dr. Girish Sapate
3. Dr. Suresh Somkuwar
4. Dr. Jyoti Kawathe
5. Adv. Anup Jaiswal
6. Ku. Sakshi Mohankar
7. Shri. Anil Waghmare
8. Shri Girish Kathikar
9. Shri. Narayan Kumbhalkar
10. Dr. Sawan Dharmपुरiwar

The IQAC Co-ordinator welcomed all the members and with permission of the Chairperson started the proceedings of the meeting.

Item No. 1: To organize extension and community outreach programmes in collaboration with other institutions.

The committee discussed over organizing extension and community outreach programmes in collaboration with other institutions. The chairperson instructed to organize outreach programmes under the banner of NSS and other statutory cells working in the institution. He also suggested to collaborate with the local establishments for the successful organization of these activities.

Item No. 2: To consider organizing Induction program for the freshers.

Discussion held over organizing induction programme for the fresher students. The committee instructed to organize Induction Programme after the completion of admission process. The responsibility of the same is given to the IQAC coordinator and Professor-in charge of cultural department.

Item No. 3: To consider establishing MoUs and linkages for academic and cocurricular activities.

IQAC coordinator informed regarding the status of functional MoUs till date. Discussion held over formation of new MoUs for academic activities, student training, apprenticeship and co-curricular activities with other institutions and local small-scale industries.

Item No. 4: To consider inspiring teachers to participate and organize guest lectures, seminars, workshops and other Faculty improvement programmes.

The committee instructed that teachers should participate and organize guest lectures, seminars, workshops and other faculty improvement programmes for the orientation of teachers and students.

Item No. 5: To consider visiting adjoining Junior colleges for guidance and orientation of students.

Discussion held over visiting adjoining Junior colleges for guidance and orientation of students regarding examination and career opportunities in future. The chairman instructed to form a committee for organizing such orientation programmes.

Item No. 6: Any other subject with the permission of the chair

There was no specific subject taken up for discussion. IQAC Co-ordinator read out the minutes of the meeting and the same was confirmed. He thanked all the honourable members for giving their valuable time for the meeting.

The meeting concluded with the tea and snacks.


Dr. Sawan Dharmपुरiwar

(IQAC Co-ordinator)

IQAC CO-ORDINATOR
Vidyasagar Kala Mahavidyalaya
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Dr. P.K.U. Pillai

(Principal)

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INTERNAL QUALITY ASSURANCE CELL

ACTION TAKEN REPORT

the IQAC Meeting Dated 10th September 2022

| Sr. No | Agenda / Plan of Action | Action Taken Report |
|---------------|--|---|
| 1. | Item No. 1 To organize extension and community outreach programmes in collaboration with other institutions. | Various extension and community outreach programmes in collaboration with other institutions were organised. |
| 2. | Item No. 2 To consider organizing Induction program for the freshers. | Induction programme for the freshers was organised in the institution. |
| 3. | Item No. 3 To consider establishing MoUs and linkages for academic and cocurricular activities. | MoUs and linkages were established for academic and cocurricular activities. |
| 4. | Item No. 4: To consider inspiring teachers to participate and organize guest lectures, seminars, workshops and other Faculty improvement programmes. | Teachers participated and organized guest lectures, seminars, workshops and other Faculty improvement programmes. |
| 5. | Item No. 5 To consider visiting adjoining Junior colleges for guidance and orientation of students. | Orientation lectures were organised in the adjoining Junior colleges for guidance of the students. |



Dr. Sawan Dharmपुरiwr
(IQAC Co-ordinator)

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INTERNAL QUALITY ASSURANCE CELL

Minutes of the IQAC Meeting Dated 15th December 2022

The meeting of the IQAC was held on Tuesday, 15th December, 2022 at 2.30 p.m. in the college under the chairmanship of Principal Dr. P.K.U. Pillai.

The following members were present in the meeting:

1. Dr. P.K.U. Pillai (Chairperson)
2. Dr. Girish Sapate
3. Dr. Suresh Somkuwar
4. Dr. Jyoti Kawathe
5. Adv. Anup Jaiswal
6. Shri. Anil Waghmare
7. Shri. Narayan Kumbhalkar
8. Ku. Sakshi Mohankar
9. Dr. Sawan Dharpuriwar

The IQAC Co-ordinator welcomed all the members and with the permission of the Chairperson started the proceedings of the meeting.

Item No. To consider preparation of academic calendar for the Second Term (Odd Semesters.)

Discussion held over preparation of Academic Calendar for the Second Term (Even Semesters) in accordance with the academic calendar issued by the R.T.M. Nagpur University. The Chairperson instructed IQAC coordinator to prepare Academic Calendar and also said that teachers shall prepare curriculum planning of their respective subjects according to academic calendar of the college.

Item No. 2: To organize Mega Marathon on the Memorial Day of the founder president of the institution.

As the institution was not able to organize Mega Marathon on the Memorial Day of the founder president Dr. Vinodkumaraji Jaiswal previous year due to Covid restrictions. It was decided that Mega Marathon will be organized this year in the first week of January. The chairman instructed to form a committee for successful organization of this mega event.

Item No. 3: To organize Health and Law awareness workshops for female students.

There was a discussion over organizing awareness programmes and workshops for the female students. It was decided that Law awareness workshop, Health check-up camp and educational programmes will be organised under the heads of Internal Compliance Committee and Savitribai Fule Mahila Adhyayan and Rojagar Margdarshan Kendra.

Somkuwar to coordinate and prepare application for the same.

Item No. 4: To consider completion status of recommendations made by NAAC Peer Team.

IQAC coordinator informed committee about the completion status NAAC recommendations. It was found that more than six recommendations are fulfilled by the college till date. The chairman instructed to fulfil as many as recommendations possible before the second cycle of NAAC.


Item No. 5: To consider organizing 'Late Prof. Dr. Ramratan Gaidhane Memorial Lecture Series'.

Discussion held over organizing memorial lecture series under the name of former head of History Department of the college Prof. Dr. Ramratan Gaidhane. It was decided that lecture series will be started on annual basis as a regular activity of History Department.

Item No. 5: Any other subject with the permission of the chair

As no any specific subject was taken up for discussion. IQAC Co-ordinator read out the minutes of the meeting and the same was confirmed. He thanked all the honourable Members for attending the meeting.

The meeting concluded with the tea and snacks.


Dr. Sawan Dharmपुरiwar
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ACTION TAKEN REPORT

IQAC Meeting Dated 15th December 2022

| Sr. No | Agenda / Plan of Action | Action Taken Report |
|--------|---|--|
| 1. | Item No. 1 To consider preparation of academic calendar for the Second Term (Even Semesters.) | Academic Calander for the second semester is prepared. The teachers prepared curriculum planning accordingly and the same was implemented during teaching learning process. |
| 2. | Item No. 2 To organize Mega Marathon on the Memorial Day of the founder president of the institution. | Mega Marathon was organised on the 23 rd Memorial Day of founder president Late Dr. Vinodkumarji Jaiswal. More than 250 runners from all age groups participated in the marathon. |
| 3. | Item No. 3 To organize Health and Law awareness workshops for female students. | Law Awareness workshop, Health Check-up camp and educational workshop for female students were organised. |
| 4. | Item No. 4 To consider completion status of recommendations made by NAAC Peer Team. | It was decided to fulfil as many as possible number of recommendations before the second cycle of NAAC. |
| 5. | Item No. 5 To consider organizing 'Late Prof. Dr. Ramratan Gaidhane Memorial Lecture Series'. | 'Late Prof. Dr. Ramratan Gaidhane Memorial Lecture Series' was organised by Dept. of History on 2 nd March 2023. |


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INTERNAL QUALITY ASSURANCE CELL

Minutes of the IQAC Meeting Dated 8th April 2023

The meeting of the IQAC was held on Monday, 10th April 2023 at 2.30 p.m. in the college under the chairmanship of Principal Dr. P.K.U. Pillai.

The following members were present in the meeting:

1. Dr. P.K.U. Pillai (Chairperson)
2. Dr. Girish Sapate
3. Dr. Suresh Somkuwar
4. Dr. Jyoti Kawathe
5. Adv. Anup Jaiswal
6. Shri. Anil Waghmare
7. Shri. Narayan Kumbhalkar
8. Dr. Girish Kathikar
9. Dr. Sawan Dharmपुरiwar

The IQAC Co-ordinator welcomed all the members and with the permission of the Chairperson started the proceedings of the meeting.

Item No. 1: To consider suggesting expansion of college building to CDC.

Discussion held over suggesting expansion of the college building to CDC. The chairperson said that he will put this matter into CDC meeting and inform to the management body. It was decided that efforts will be done to complete construction work before the second Cycle of NAAC.

Item No. 2: To consider conducting online student satisfaction survey and analysis of feedback from the stakeholders.

It was decided that online student satisfaction survey will be conducted during the month of April 2023. The chairman instructed to prepare a report of the feedback collected from all the stakeholders.

Item No. 3: To consider seeking grants from local MP for the educational equipment.

The committee discussed over requesting grants from the local MP Hon. Shri Krupal Tumaneji for the installation of educational equipment in the college. The chairperson asked Dr. S.R. Somkuwar to coordinate and prepare application for the same.

Item No. 4: To consider preparations for the second cycle of the NAAC.

Detailed discussion held over preparations for the second cycle of NAAC. The chairperson asked about the status of AQAR submissions. IQAC coordinator informed about the acceptance of previous years AQARs. It was decided to go for the second cycle of NAAC as per the provisions of NAAC.

Item No. 5: To consider plan of action for the session 2023-24.

Detailed discussion held over the plan of action for the session 2023-24. The Chairperson asked IQAC coordinator to prepare action plan based on the targets discussed in the meeting.

Item No. 6: Any other subject with the permission of the chair

There was discussion regarding admission process for the next session. The Chairman instructed to form an admission committee of which all the teachers shall be the members. He said that efforts should be made to increase the number of admissions in the college. IQAC Co-ordinator read out the minutes of the meeting and the same was confirmed. He thanked all the Members.

The meeting concluded with the tea and snacks.



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INTERNAL QUALITY ASSURANCE CELL

ACTION TAKEN REPORT

IQAC Meeting Dated 10th April 2023

| Sr. No | Agenda / Plan of Action | Action Taken Report |
|---------------|---|--|
| 1. | Item No. 1: To consider suggesting expansion of the college building to CDC. | Proposal for constructing second floor of the college building was accepted by CDC and the Management body. |
| 2. | Item No. 2: To consider conducting online student satisfaction survey and analysis of feedback from the stakeholders. | The student satisfaction survey and Feedback process was completed successfully. |
| 3. | Item No. 3: To consider getting grants from local MP for the educational equipment. | Proposal for requesting grants for educational equipment was submitted to the office of Hon. MP Shri. Krupal Tumaneji. |
| 4. | Item No. 4: To consider preparations for the second cycle of the NAAC. | Preparations for second cycle of NAAC initiated. |
| 5. | Item No. 5: To consider plan of action for the session 23-24. | Action plan for the session 2023-24 is prepared. |
| 6. | Item No. 6 Any other subject with the permission of the chair | Admission Committee is constituted for the successful execution of admission process. |


Dr. Sawan Dharmपुरiwar
(IQAC Co-ordinator)

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